

American Postal Workers Union, AFL-CIO

Memorandum

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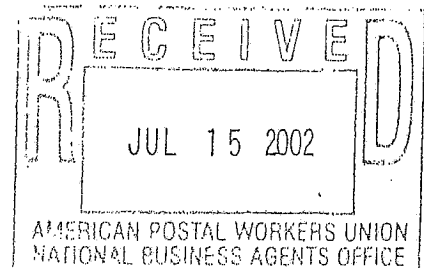
Gary
From the Office of GARY KLOEPFER
National Rep-At-Large
Maintenance Division

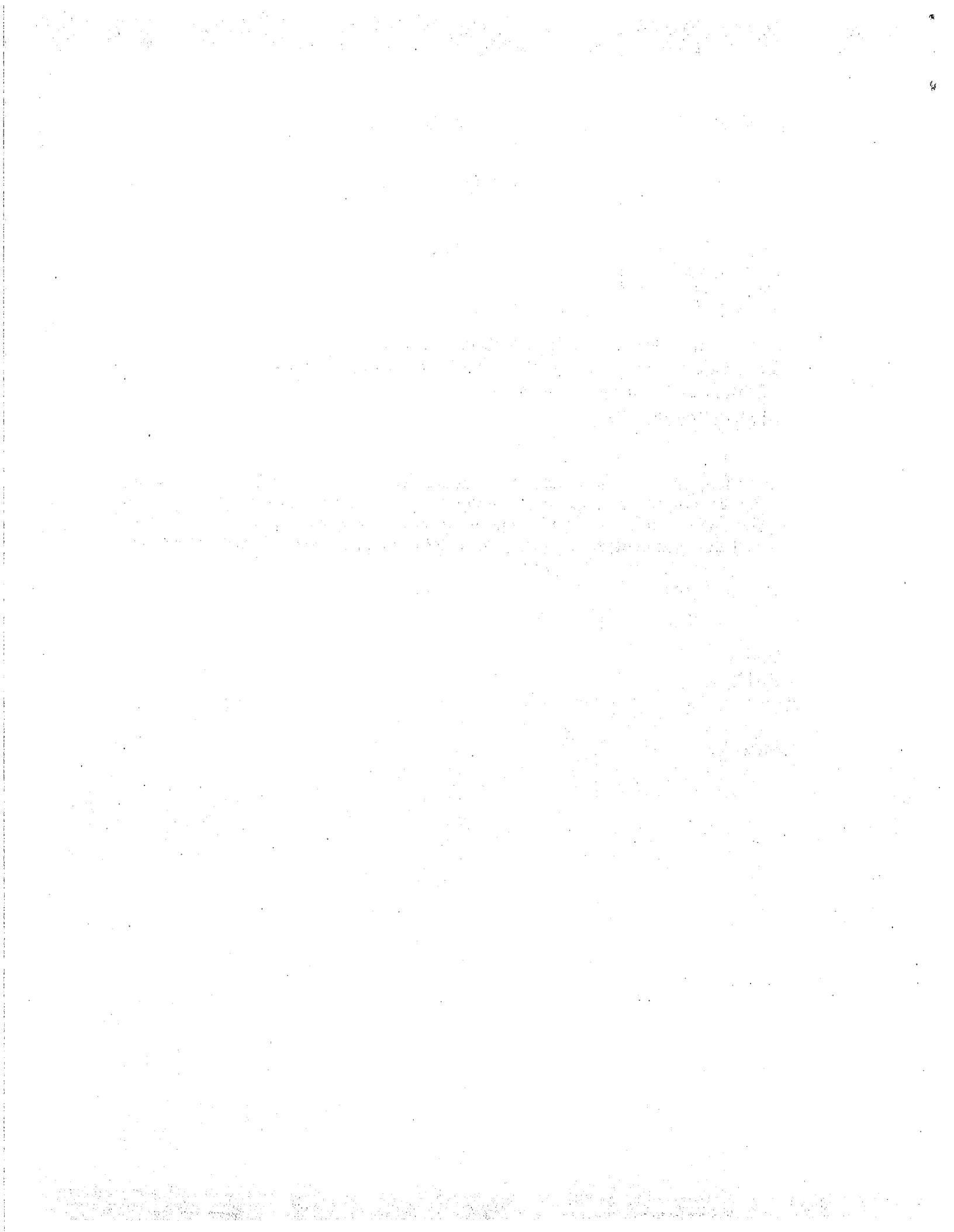
TO: Steve Raymer, Director, Bobby Donelson, Assistant Director A
Warren Jackson, Assistant Director B, National Business Agents,
SUBJECT: All Craft National Business Agents
Anthrax Cleaning Data

Attached is the most up-to-date spreadsheet that I have regarding the cleaning policies which have resulted from the anthrax exposure. Please feel free to share this document with the Locals in your respective areas. Should you need a copy of any of these documents or need any additional information then please contact me.

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Attachment





ANTHRAX CHRONOLOGY OF EVENTS DOCUMENTS

DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
03/30/85	3/31/1985	Section 330, Job Safety Analysis (On-The-Job Safety Review/Analysis, Form 1783.
02/01/96	EL-810-96-1	Management Instruction - Response to Hazardous Materials Releases
02/02/98	OSHA Respiratory Protection Final Rule - Interim Guidance	Instructions to the field regarding the new OSHA Standard in 1910.134 regarding the requirements when respirators are required and/or not required.
05/11/99	Dust Control	Postal Service policy regarding the use of vacuuming in lieu of compressed air. The stated policy in this letter was, "Remove dust by vacuuming rather than by blowing down an area with compressed air whenever possible."
10/04/99	EL-860-1999-3	Management Instruction - Emergency Response to Mail Allegedly Containing Anthrax
03/01/00	EL-810-2001-2	Management Instruction - Bloodborne Disease Exposure Control Plans
12/01/00	Respiratory Protection Program Guide	Postal Service's Respiratory Protection Program Guide
03/12/01	EL-810-2001-1	Management Instruction - Personal Protective Equipment and Respiratory Protection Programs
05/07/01	Vacuum Arbitration	D98C-1D-C-00109382 - Management shall cease and desist from using compressed air in excess of 30 psi to clean the OCR, BCS and DBCS machines at the facility, shall provide working vacuum cleaners to all technicians cleaning such machines, shall direct and monitor technicians to ensure maximum use of vacuums and minimum use of compressed air and shall provide Technicians with sufficient time to utilize such cleaning techniques, shall clean floors, trays and other accessible, non-vertical surfaces in proximity to the machines on the same or more frequent basis than the machines, shall develop a mechanism to clean other surfaces in proximity to the machines which accumulate dust on a periodic basis, shall provide dust masks to employees and shall warn employees in advance of cleaning and shall not require employees to reenter work areas while levels of dust hazardous to health and/or safety remain.
06/27/01	EL-850-2001-2	Management Instruction - Emergency Evacuation and Fire Prevention
08/01/01	Cleaning with Compressed Air Policy	Restricts compressed air pressure for cleaning during routine cleaning of mail sorting and conveying equipment to less than 30psi
09/01/01	Respirator Care	3M Instruction, Cleaning, and Storage Procedures for 3M Reusable Respirators.
10/08/01	USPS News: Press Release	Statement of PMG John Potter
10/10/01	Emergency Action Plans Policy	Instructions to the field to create Emergency Action Plans (EAP) in offices with 10 or more employees. EAP's must include training for Spill Response Team members and at least one emergency evacuation drill each year. This document also contained a safety talk hazardous material spill and leak response.
10/10/01	uspsnewsbreak a.m.	Notice to the field at 10:00am with an update regarding the handling of suspicious parcels.
10/10/01	uspsnewsbreak p.m.	Instructions to the field regarding safety mail handling procedures for potential anthrax exposure.

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10/11/01	USPSNEWSSTALK	Instructions to the field with information regarding anthrax. The packet also contained management instruction on emergency response procedures when mail is suspected to contain biological or chemical agents.
10/12/01	CDC Alert	Recommends policy for suspicious unopened letter or packages, envelopes with powder and powder spills out onto surfaces, room contamination by aerosolization.
10/12/01	Use of Gloves and FFP Advisory	Instructions to the field permitting the issuance and wearing of nitrile gloves during routine mail handling activities that do not involve immediate mechanization hazards such as an in-running nip point. Also permits the issuance and wearing of N95 respirator on a voluntary basis as well as permitting employees to wear their own gloves and FFP. This document also identified Management Instruction EL-810-2001-1 as stating the Postal Service policy on the use of gloves and filtering face pieces.
10/12/01	uspsnewsbreak a.m.	Instructions to the field containing factual information on safety and security issues. Attached to the document are detailed talking points in question-and-answer format, a management instruction document titled 'Emergency Response to Mail Allegedly Containing Anthrax' and an Inspection Service paper that addresses anthrax threats by mail.
10/15/01	Boca Raton Bulletin	Local bulletin regarding the Boca Raton employee anthrax testing
10/15/01	Clean Up Fact Sheet	Fact Sheet for Clean Up of USPS Facility
10/15/01	Cutaneous Anthrax	Cutaneous Anthrax Information Sheet
10/15/01	Florida Dept. of Health	Public Health Update: Clean Up of Boca Raton Main Post Office
10/15/01	uspsnewsbreak p.m.	Instruction for employees who handle mail can use nitrile gloves or masks if they wish.
10/15/01	uspsnewsbreak p.m.	Instruction to the field that gloves and masks are okay where they do not create a hazardous situation.
10/15/01	USPSSNEWSSTALK	Instructions to the field to supply gloves and filtering facemasks to employees who manually handle the mail and ask for them. Only exception is if employees face risk of injury by wearing gloves causes of their proximity to mechanized or automated equipment. Gives example of in-running nip points. Instructs employees not to shake or empty the contents of any suspicious envelope or package.
10/16/01	Clarification of Cleaning Policy	Clarifies postal service cleaning policy - First vacuum to clean dust, if necessary use compressed air with air pressure regulated to less than 30 psi, wear eye protection, may use FFP and nitrile gloves, indiscriminate use of compressed air is prohibited. Describes policy when there is reason to believe a machine or area has been contaminated with an unknown substance.
10/17/01	uspsnewsbreak p.m.	PMG and union chiefs: We're working together to ensure safety of employees
10/17/01	uspsnewslink	Postal Service document highlighting the USPS-TV broadcast of PMG and Union leader discussion employee concerns about anthrax in the mail.

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10/17/01	USPSNEWS TALK	Instructions to the field which contains a two-part mandatory stand-up talk that must be read to the employees regarding a USPS-TV national broadcast with the Unions and Reuse of FFP Masks and Nitrile Gloves. These instructions contain recommendations for the replacement of gloves and FFP's as well as the method to be used for removing and disposing of the disposal gloves.
10/18/01	USPS Message	USPS Message to Customers
10/18/01	uspsnewsbreak p.m.	Inspection Service, FBI offer \$1 million reward for arrest of anthrax mailers
10/19/01	APWU News Service	APWU Addresses Anthrax Concerns
10/19/01	uspsnewsbreak p.m.	Information to the field regarding anthrax situations in New Jersey, Washington DC area, New York area, Boca Raton, Florida
10/19/01	uspsnewslink	Postal Service document highlighting various issues involving employees and anthrax
10/19/01	uspsnewslink extra	News about employees changes quickly during extremely challenging week.
10/19/01	USPSNEWS TALK	Instructions to the field regarding decision trees, administrative issues and other guidance on safety. This includes Postal Service recommendations to follow when powders and similar materials are found in the work place.
10/21/01	uspsnewsbreak p.m.	Information to the field regarding the closing of the Washington DC P&DC and BWI AMF
10/22/01	uspsnewsbreak p.m.	Postal Service confirms two postal employees dead, says others may have anthrax
10/22/01	uspsnewslink extra	Postal Service confirms two postal employees dead, says others may have anthrax
10/23/01	Environmental Sampling for Anthrax	CDC Procedures for Collecting Environmental Samples of Anthrax
10/23/01	Personal Protective Equipment Purchases	Instructions to the field that headquarters is purchasing nitrile gloves and N95 filtering face pieces for all the processing and distribution centers in the country. It also states that each N95 FFP's box will contain instructions for its use.
10/23/01	USPS cc:mail	Informs all Maintenance and operators maintainers that the use of compressed air for cleaning purposes is banned, compressed air connections/hoses/outlets on the workroom floor are to be disabled.
10/23/01	Wash-up & PPE	This document contains a Mandatory Safety Talk on Hand Protection: Included in this safety talk was the requirement to wash your hands with soap water every two hours during the tour and other times as appropriate.
10/24/2001	Anthrax Awareness & Wash-Up	HQ Memorandum to every employee on the workroom floor where mail is processed is to instructed that it is highly recommended to wear masks and gloves, wash their hands with soap and water every two hours. If an employee feels sick or report to a hospital and tell their manager.
10/24/01	CDC Alert	Recommends all people who have been in the non-public, mail operations area at the Brentwood Facility since 10/11/01 received prophylactic treatment for potential exposure to anthrax.

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10/24/01	<u>CDC Alert</u>	Recommends engineering controls such as HEPA filters in all vacuums, bans use of compressed air for cleaning, permits the wearing of gloves, encourages the washing of hands thoroughly, avoid dry sweeping and dusting, use wet cleaning and vacuuming, recommends wearing N95 / N100 respirators

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DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
10/24/01	Collection and Retail Acceptance Points	Letter from Patrick R. Donahoe, Vice President, Possibly of Harmful Biological Agents at Collection and Retail Acceptance Points. Mr. Donahoe instructs all employees to exercise their best judgment if they encounter what they believe to be a harmful biological agent.
10/24/01	Deviation from Protocols Policy	Memo to Coordinators and NBA's outlining policy for locals reporting deviations from protocols during the current anthrax situation.
10/24/01	FACTS UPDATE	Latest Facts Update as of 11:00AM
10/24/01	Respirator Use	CDC Summary for Respirator Users
10/24/01	USPS Approved Message	United States Postal Service Approved Messages as of 11:00AM "If there's evidence of contamination at an individual postal facility, we're closing that place and handling the mail elsewhere."
10/24/01	uspsnewsbreak a.m.	Instructions to the field advising of the aggressive intervention policy it is implementing. It identifies six new steps that it will implement employees can take to spot suspicious pieces of mail.
10/25/01	APWU Talking Points	APWU Talking Points for October 25, 2001 as of 12 noon
10/25/01	APWU Teleconference	These are the unofficial transcript from the APWU's national teleconference held on October 25, 2001
10/25/01	cc:mail	cc:mail from Craig G. Wade addressing anthrax vaccinations, hand creams air sampling and bio-hazard mail screening. There are no plans, as of 10/25/01, to offer any anthrax vaccinations to postal employees, CDC advised USPS that barrier creams does not protect an employee from anthrax exposure, the Army Corps of Engineers will start air sampling in various facilities, the Postal Service is pursuing irradiation technology to "clean" the mail.
10/25/01	FACTS UPDATE	Latest Facts Update (Late Update)
10/25/01	FACTS UPDATE	Latest Facts Update (Mid-Day Update)
10/25/01	uspsnewsbreak a.m.	Instructions to the field that vinyl and nitrile gloves have been purchased and employees are to be supplied with three (3) pairs of gloves daily, also respirators have been purchased to and encouraged the wearing of a respirator and any employee that requested, was to be given a respirator, and that the postal service is switching its mail cleaning process from a forced-air system to a vacuuming system.
10/26/01	Custodial Cleaning Procedures	Applies to both postal and contract cleaning in all Postal Facilities which handle mail or postal equipment. No compressed air, avoid dry sweeping of floors and dusting surfaces, use vacuum cleaner equipped with HEPA filter or wet method to clean floors, wet mop using 10% bleach solution, permits wearing of filter face piece respirator and nitrile or vinyl gloves, etc.
10/26/01	FACTS UPDATE	Latest Facts Update (Late Update)
10/26/01	Mail Sanitization	USPS Awards Contracts to Titan Corporation to Sanitized Mail

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DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
10/26/01	MMO-100-01	MLA*/ISS Maintenance Criteria Amendment to MMO-012-01. This bulletin amends MMO-012-01 to clarify the use of blown air (i.e. compressed air, vacuum exhaust, etc.) and vacuuming on the MLA*/ISS (OCRCS). Effective with release of this bulletin, the use of blown air in the routine servicing of this equipment is eliminated. An alternative to blown air, appropriate methods utilizing a HEPA filtered vacuum and brushing must be considered and implemented.
10/26/01	uspsnewsbreak p.m. USPSNEWSSTALK	President Bush says two postal employees "died in the line of duty" Increase awareness of possibility of harmful biological agents at collection and retail acceptance points
10/27/01	uspsnewsbreak p.m.	USPS begins buying electron beam systems to sanitize the mail
10/28/01	FACTS UPDATE	Latest Facts Update
10/29/01	APWU News Service	Listing of 12 understanding with the Postal Service regarding anthrax procedures
10/29/01	Interim Cleaning Procedures	Summary of October 29, 2001 teleconference between MPP and Area Managers and Maintenance Support
10/29/01	MMO-129-01	Interim Modification to Custodial Cleaning Procedures in Postal Facilities
10/29/01	USPS Information Update	Anthrax Information Update as of 4:31AM
10/29/01	uspsnewsbreak p.m.	USPS, other federal agencies switch from Cipro to doxycycline
10/30/01	Anthrax Concerns MVS	Anthrax Concerns in Vehicle Maintenance Operations.
10/30/01	Princeton Mail Delivery	Full Mail Delivery to Resume in Princeton
10/30/01	Sampling and Testing Safety Talk	Postal Service's Anthrax Environmental Sampling and Testing Safety Talk
10/30/01	uspsnewsbreak p.m.	USPS continues to implement measure to protect public, employees THE POSTAL SERVICE IS SUPPLYING 4-5 PAIRS OF GLOVES MADE OF VINYL AND NITRILE PER EMPLOYEE EACH DAY.
10/30/01	USPSNEWSSTALK	USPS moves forward with measures to protect employees and the public. THE POSTAL SERVICE IS SUPPLYING 4-5 PAIRS OF GLOVES MADE OF VINYL AND NITRILE PER EMPLOYEE EACH DAY.
10/31/01	cc:mail	Fans, Comfort. Confirmation from Postal Headquarters that comfort fans are to be disconnected
10/31/01	CDC Alert	CDC Interim Recommendations for Protecting Workers from Exposure to Bacillus anthracis in Work Sites Where Mail is Handled or Processed
10/31/01	Environmental Assessment	CDC - Environmental Assessment of Washington Area Sites Receiving Mail Directly from the Brentwood Mail Distribution and Processing Center
10/31/01	Influenza Vaccine	CDC - Vaccine Information

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DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
10/31/01	OWCP Information	OWCP written guidance of the filing of workers' compensation claims related to anthrax exposure.
10/31/01	Physician Information	Physician Guidelines for Evaluating of Possible Anthrax Disease
11/01/01	Custodial Cleaning	Clarification of October 26, 2001 Custodial Cleaning letter. This letter explains that the procedures listed in the October 26, 2001 letter are not optional.
11/01/01	FACTS UPDATE	Latest Facts Update
11/01/01	Flu Immunization	Flu Immunization Program
11/01/01	Medical Treatment	CDC Recommendations for Treatment of Persons Potentially Exposed to Anthrax in Mail Handling Facilities.
11/01/01	uspsnewsbreak pm	Masks highly effective at filtering out tiny particles, including anthrax
11/01/01	USPSNEWSTALK	Filter facepieces highly effective at filtering out tiny particles - even anthrax.
		Q. IF EMPLOYEES ARE EXPOSED TO ANTHRAX, DO THEY HAVE TO USE THEIR SICK LEAVE AND SPEND THEIR OWN MONEY FOR MEDICAL ATTENTION?
		A. IF AN OFFICE IS INVOLVED WITH ANTHRAX EXPOSURE, LOCAL POSTAL FUNDS SHOULD BE USED TO PAY FOR PRELIMINARY MEDICAL SCREENING. IF AN EMPLOYEE TESTS POSITIVE FOR ANTHRAX EXPOSURE, AND THIS EXPOSURE LIKELY OCCURRED IN THE WORKPLACE, A CLAIM CAN BE SUBMITTED THE OFFICE OF WORKERS' COMPENSATION PROGRAMS (OWCP). OWCP CAN AUTHORIZE PAYMENT FOR THE TREATMENT RENDERED TO PREVENT ANY RELATED ILLNESS.
		THE TIME USED BY EMPLOYEES UNDERGOING MEDICAL SCREENING IS TREATED AS "NO LOSS, NO GAIN." IN OTHER WORDS, AN EMPLOYEE WOULD NOT BE CHARGED FOR THE TIME SPENT UNDERGOING POSTAL DIRECTED SCREENING.
		IN THE EVENT AN EMPLOYEE LOSES TIME FROM WORK AS THE RESULT OF AN ANTHRAX-RELATED ILLNESS OR INJURY, THE EMPLOYEE SHOULD FILE A CLAIM WITH OWCP FOR WAGE LOSS. THE EMPLOYEE MAY INITIALLY USE SICK LEAVE, AND LATER REPURCHASE THAT LEAVE
11/02/01	APWU News Service	USPS Task Force Agrees on Anthrax Protocols
11/02/01	CDC Update	Summary of Confirmed Cases of Anthrax
11/02/01	uspsnewslink	The new protective gear.
11/03/01	uspsnewsbreak p.m.	Six Florida postal facilities have "medically insignificant" traces of anthrax
11/04/01	FACTS UPDATE	Latest Facts Update
11/05/01	Anthrax Investigation	New Jersey Department of Health and Senior Services - Anthrax Investigation Update in New Jersey
11/05/01	DIRECT LINE	John P. Curseen Jr. and Thomas L. Morris Jr. memorial service

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DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
11/05/01	FACTS UPDATE	Latest Facts Update
11/05/01	NJ Anthrax Updates	New Jersey Department of Health and Senior Services - Bioterrorism Fact Sheet
11/05/01	OWCP Information	OWCP Guidance on Filing for Workplace Anthrax Exposure
11/05/01	Q & A's	Six-Page USPS document for Maintenance Personnel Regarding Cleaning Methods - Taken from the Postal Service's Cleaning Web Page
11/05/01	uspsnewsbreak p.m.	Postal Service employee arrested on charges related to anthrax hoax.
11/05/01	Vacuum Specifications	Minimum specification for Vacuums for General Custodial Cleaning of Small Post Offices that do not Operate Mail Processing Equipment - Version 2
11/05/01	Vacuum Specifications	Minimum specification for Vacuums for General Custodial Cleaning of Workroom - Version 3
11/06/01	uspsnewsbreak a.m.	New Jersey mail processor suffering from inhalation anthrax released from hospital
11/07/01	CDC Advisory	Protecting Investigators Performing Environmental Sampling for Bacillus anthracis: Personal Protective Equipment
11/07/01	FACTS UPDATE	Latest Facts Update
11/07/01	USPSNEWSTALK	Battling on many fronts, and with finances worsening, USPS remains resolute
11/08/01	MMO-131-01	2.4 million contract to sanitize mail to Ion Beam Applications
11/08/01	Top Issues	Carrier Sequence Bar Code Sorter (CSBCS) Maintenance Criteria Amendment
11/08/01	uspsnewsbreak a.m.	USPS Top Issues and Talking Points
11/08/01	uspsnewsbreak p.m.	TV stations air Morris 911 tape, USPS calls death a tragedy: "He is a victim of terrorism."
11/09/01	FACTS UPDATE	USPS, facing tough financial picture, seeks one-time aid from Congress
11/13/01	Cleaning Update	Latest Facts Update
11/14/01	USPSNEWSTALK	Letter from J. Gerard Bohan reiterating that dry sweeping must be avoided in all instances. Permits the use of a squeegee or treated floor mop to only be used to gather debris to accumulation points.
11/15/01	FACTS UPDATE	Use the dust masks with confidence. But follow fit-testing guidelines and other instructions
11/15/01	USPSNewsBreak	Latest Facts Update USPS is providing free flu shots
11/20/01	USPS cc:mail	Two employees released from hospital, environmental testing going well.
11/21/01	USPS cc:mail	Stamp Fulfillment Center in Kansas City, MO reopened after decontamination had been completed
11/27/01	Building Inspection List	Changing of Filters in Vacuums, USPS Policy
11/27/01	Cleaning Procedure	Ronald E. Henderson's Instructions regarding Filtering Face Piece Respirators and Disposal Method for Gloves and Masks
		Contains a list of USPS buildings that have been inspected and sampling results
		APWU Memorandum - Custodial Cleaning Procedures that Have Been Recently Established for Anthrax.

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11/27/01	Copies of Anthrax letters	Copies of the anthrax letters from the FBI web page
11/27/01	Copies of letters poster	USPS information of the anthrax letters
11/27/01	News Service	Union, Management Reach 'Fork in Road' on Anthrax Policy
11/27/01	Top Line Q & A's	USPS Top Line Questions & Answers regarding Anthrax
11/27/01	Updated Protocol	Copy of USPS updated anthrax protocol
11/28/01	uspsnewstalk	Brentwood mail is moving, safely; Bleach as a decontaminant? Yes, it works;
11/28/01	USPSNEWSTALK	Good news! Brentwood mail is moving, safely. (Contains information about bleach)
12/03/01	uspsnewsbreak p.m.	USPS reiterates its position on irradiating mail
12/03/01	uspsnewslink extra	USPS reiterates its position on irradiating mail
12/04/01	USPS Interim protocol	Interim Guidelines for Sampling, Analysis, Decontamination, and Disposal of Anthrax for U.S. Postal Service Facilities
12/05/01	Protocol cover letter	This is a cover letter from Pat Donohue which accompanies the USPS latest version of the protocols
12/11/01	Task Force Update	Mail Security Task Force Update dated December 11, 2001
01/25/02	USPSNEWSTALK Special Edition	Irradiation: How the not-so-mysterious solution delivers magical results. Also includes a safety talk certification.
02/05/02	Vacuum Cleaning Procedures	HEPA Filters / Vacuum - Cleaning Procedures (APWU Document)
02/08/02	MMO-005-02	Caution Stickers for Suspicious Substance in the Carrier Sequence Bar Code Sorter (CSBCS)
02/12/02	USPS Memorandum	Adverse Effects of Medication and Emergency Response
02/13/02	USPSNEWSTALK	Retesting Bellmawr - Additional precautionary testing for anthrax at the South Jersey Processing and Distribution Center in Bellmawr, NJ is being undertaken due to an agreement with the APWU.
02/15/02	uspsnewslink	Second Round of precautionary testing underway in South Jersey
02/20/02	Fans, Comfort	Correspondence to Date Regarding the APWU's Position on the Use of Comfort Fans
02/28/02	Fans, Comfort	Personnel Cooling Fan Policy. (The APWU has stated its objection to this policy due to the fact that the Postal Service failed to perform a hazard assessment for the purpose of determining if the hazard and/or suspected hazard had been abated prior to making the decision to permit personnel fans to be placed back into service.)
02/28/02	High Bay Cleaning	High Bay Cleaning Policy. All high bay cleaning performed by bargaining unit employees is to be accomplished with a HEPA vac or Wet Method (e.g. wet wiping).
03/05/02	Health Effects of Irradiated Mail	Health Effects of Irradiated Mail prepared by CDC. Report addresses Background on Irradiation Procedures, Health Complaints, Environmental Assessment Performed, and Current Recommendations for Handling Irradiated Mail.

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03/05/02	HVAC Maintenance	A Postal Service directive instructing all Maintenance Managers to verify the preventive maintenance activities on HVAC equipment such as cooling towers, were carried out and that the equipment is ready to run. It cites the MS-1 and the MS-24 as an authority.
03/06/02	Emergency Preparedness Plan	USPS Emergency Preparedness Plan (EPP) for Protecting Postal Employees and Postal Customers from Exposure to Biohazardous Material and for Ensuring Mail Security Against Bioterror Attacks.
03/15/02	V Street Station - Irradiation Report	Air Monitoring of Off-Gassing potential of the Irradiated mail at the USPS V Street Annex Facility, N.E. - Prepared by the URS Group at the Request of the Postal Service.
03/20/02	Hearing Impaired	USPS MEMORANDUM - Reasonable Accommodation for Deaf and Hard of Hearing Employees. The Postal Service is required to provide interpreters at safety talks.
03/26/02	Brentwood P&DC - Key Facts	Key Facts regarding the Washington DC P&DC on Brentwood Road regarding the anthrax decontamination activities at this Facility.
04/12/02	Southern CT Q & A	Southern Connecticut P&DC Questions and Answers Regarding Additional Spore Testing
04/14/02	Southern CT High Bay Sampling	USPS to conduct precautionary high bay ara sampling at Southern Connecticut facility
04/14/02	Southern CT localuspsnewsbreak	Additional precautionary spore testing scheduled at Southern Connecticut P&DC
04/14/02	Southern CT Safety Talk	Mandatory Stand-Up Talk - Southern Connecticut P&DC
04/23/02	Lafayette, Louisiana	Mandatory Safety Talk - Discovery of a suspicious Unopened/Sealed Envelope or Parcel. An Open Mailpiece with Suspicious Powder Spilling onto Surface. Possible Room or Area Contamination by Airborne Gas.
4/25/2002	Southern CT - Department of Health	Southern Connecticut. Final Testing Results
04/25/02	Southern CT Stand-Up Talk	Mandatory Stand-Up Talk - Southern Connecticut P&DC
04/30/02	Dust Mops. Daily Handling	This is the USPS's policy which amends its November 20, 2001 Interim Custodial Cleaning Procedures. Prior to being placed in storage, treated dust mops should be vacuumed using a HEPA rated vacuum to remove loosed debris, dirt and dust.
04/30/02	Southern CT Health and Safety Action Plan	Southern Connecticut P&DC Health and Safety Action Plan. Questions and Answers Regarding Additional Spore Testing
5/1/2002	Protecting Bld. Environment	Guidance for Protecting Building Environments from Airborne Chemical, Biological, or Radiological Attacks. This is a CDC/NIOSH Document.
5/3/2002	Southern CT - Department of Health	Southern Connecticut. Letter from Public Health Department of Connecticut which states that the plan is consistent with what was decided during the clean-up planning discussions.
5/7/2002	Dust Mops. Daily Handling	This is an APWU Memorandum explaining the Postal Service's April 30, 2002 Memorandum

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DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
5/29/2002	Southern CT - Work Practice Procedures for High Bay Activities	Work Practice Procedures for High Bay Activities at the Southern Connecticut Processing and Distribution Center only.
5/30/2002	High Bay Decontamination Results Southern CT	USPS Southern CT. Facility High Bay Decontamination Results from Shaw E&I Inc.
6/3/2002	Andesen Sample Tracking Form - Southern CT.	Andesen Sample Tracking Form. These results all show a negative confirmed laboratory Result from the May 2002 sampling in the Southern CT. facility.
6/4/2002	Health Hazard Evaluation - Southern CT.	Health Hazard Evaluation results from April 29, 2002 testing at Southern CT. Facility
6/4/2002	JSA	JSA for Gerneal Maintenance and Mail Removal from Collection Boxex
6/4/2002	JSA	JSA for Changing bags and filters. Model Goodway EV-30H
6/4/2002	JSA	JSA for Changing bags and filters - Model Goodway VAC - 20 - HEPA
6/4/2002	JSA	JSA for Changing bags and filters - Model Minuteman C82940-00 - Vacuum
6/4/2002	JSA	JSA for Changing bags and filters - Model Nikro PD 14110 Vacuum
6/4/2002	JSA	JSA for Changing bags and filters - Model Nifisk GM 625
6/4/2002	JSA	JSA for Changing bags and filters - Model Nifisk GM 801 & GM 80
6/4/2002	JSA	JSA for Changing bags and filters - Model Nifisk GS/GM 811
6/4/2002	JSA	JSA for Changing bags and filters - Model Mdl Eirpc;eam GD-930
6/4/2002	JSA	JSA for Changing bags and filters - Model Pullman Holt 102 & 86 ASB
6/4/2002	JSA	JSA for Changing bags and filters - Model Pullman Holt 45
6/4/2002	JSA	JSA for Changing bags and filters - Model Tornado 125
6/4/2002	JSA	JSA for Changing bags and filters - Model Tornado 7000
6/19/2002	General Cleaning with Bleach	USPS is no longer requiring bleach to be used for routine custodial cleaning of floors and other surfaces in postal facilities. The APWU initiated a dispute regarding this change in safe cleaning policy on June 27, 2002 (HQTT20026)
6/26/2002	Reinforcement of Anthrax Policies for Maint. Personnel	To assure that we minimize employee exposure should another anthrax incident take place, maintenance craft employees (including custodians) who work in mechanized mail processing facilities must be briefed on our current cleaning policies and procedures as they relate to anthrax. The briefing is to take place no later than July 2. Employees who are not available because of travel or leave will be briefed when they return. The facility manager will complete the attached certification and forward it as described on the form.

ANTHRAX CHRONOLOGY OF EVENTS DOCUMENTS

DATE	DOCUMENT	DESCRIPTION OF DOCUMENT
NO DATE	<u>Chlorine Solutions</u>	Making Chlorine Solutions - A six page document taken from the Postal Service's Cleaning Web Site. (USPS Document)
NO DATE	<u>Influenza Vaccine</u>	CDC Influenza Vaccine - "What You Need to Know"
NO DATE	<u>Southern CT - Sample Tracking</u>	Southern Connecticut. Anderson Sample Tracking Form.
NO DATE	<u>Southern CT Sample Results</u>	Southern Connecticut P&DC Sampling Results
NO DATE	<u>Talking Points for Media Inquires</u>	Talking Points for media inquiries about possible use of the mail to transmit anthrax or other biological agents