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**BODY AND FENDER REPAIRMAN, PS-07**

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**FUNCTIONAL PURPOSE**

Performs body and fender repair work on motor vehicles, involving sheet metal parts, nonmetallic components, body structures, chassis frames, and related vehicle accessories and equipment.

**DUTIES AND RESPONSIBILITIES**

1. Diagnoses and locates defects in automotive body structures and determines the remedy or method of repair.
2. Dissassembles and reassembles body structures to align and adjust them properly; straightens and aligns frames.
3. Inserts panels and sections, rivets and/or welds them in place, and refinishes for painting.
4. Performs gas or electric welding, brazing, and soldering on various types and thicknesses of metals, choosing correct materials for the various kinds of work.
5. Performs repairs such as filling, patching, and paneling on non-metallic structures such as fiberglass and other plastic materials.
6. Fills damaged parts of metal bodies with solder, putty, fiberglass, and other plastics and refinishes for painting.
7. Repairs or replaces such parts as windshield posts, seat parts, and operators partitions.
8. Adjusts, repairs, or replaces doors, hardware, glass, and other related parts.
9. Repairs or rebuilds motor vehicle seats.
10. Uses hand and power tools of the trade such as hammers, spoons, files, dolly blocks, grinders, buffers, drills, frame aligners, and alignment indicators, reshapers, micrometers, thickness gauges, scales, dividers, calipers, etc.
11. Reads specifications and drawings to determine dimensions, shapes, materials, finishes, etc.

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**SUPERVISION**

Supervisor of unit to which assigned.

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STD POSITION DESCRIPTION

U. S. Postal Service

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SELECTION METHOD

Best Qualified

BARGAINING UNIT

MOTOR VEHICLE

KEY POSITION REFERENCE

KP-0019

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Occupation Code: 3809-02XX  
SPD Number: SP-5055

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