



## **Delivery Unit Optimization**

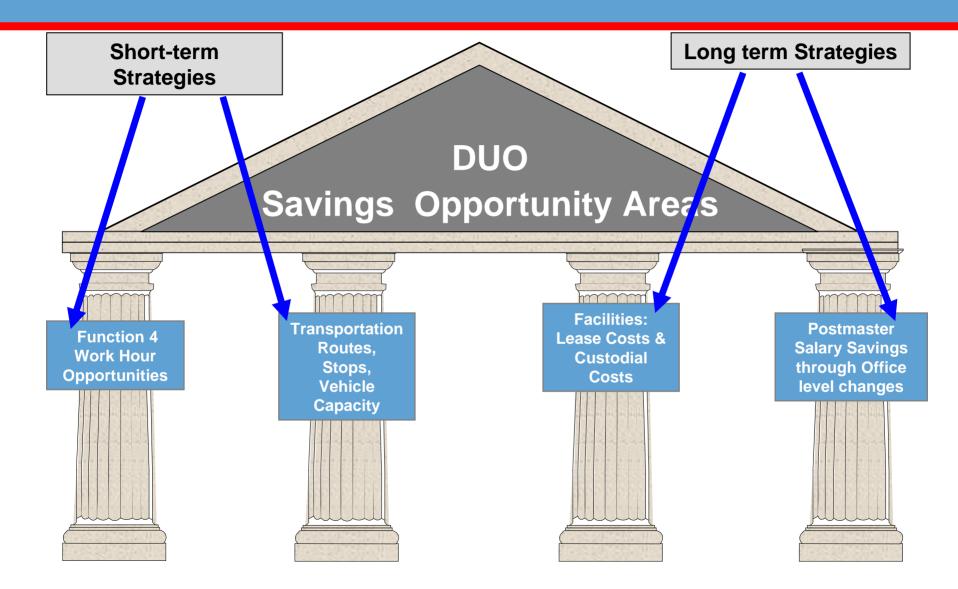
Management Association Briefing June 22, 2010



# Delivery Unit Optimization (DUO) is a cross functional effort to streamline Delivery and Post Office Operations.

By identifying savings opportunities in operations we better position our offices for current success and future change.







### **Savings Opportunity Areas:**

- Function 4 Operations
  - Complement
- Office Level (Postmaster/EAS)
- Facilities
  - Lease
  - Custodial
- Transportation
  - Trips/Frequency



#### **Potential Costs:**

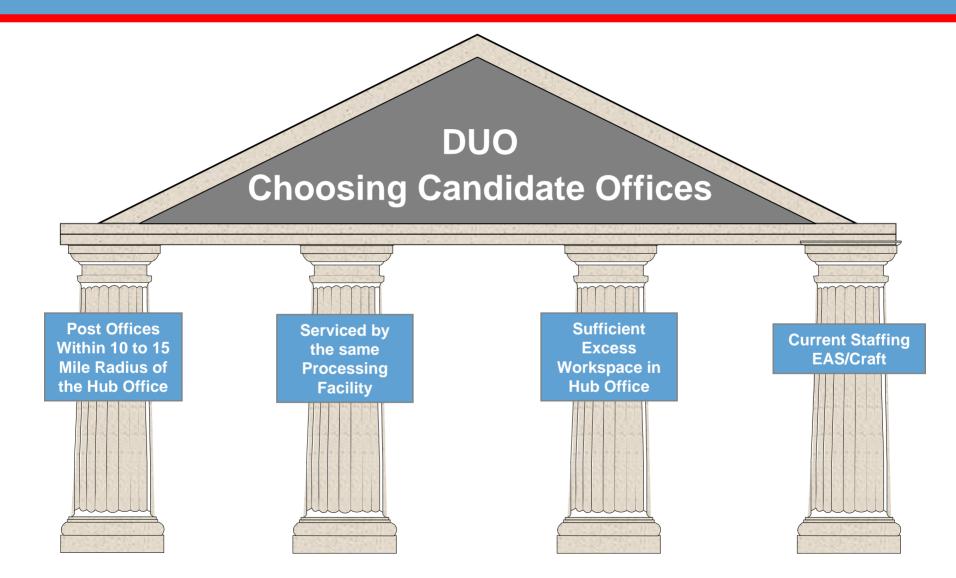
Function 2 Operations

- Travel Time
- Office Level (Postmaster/EAS)

Facilities

- Additional Parking
- Minor Building Modifications
- Transportation
  - Re-negotiated Contracts/Vehicle Capacity



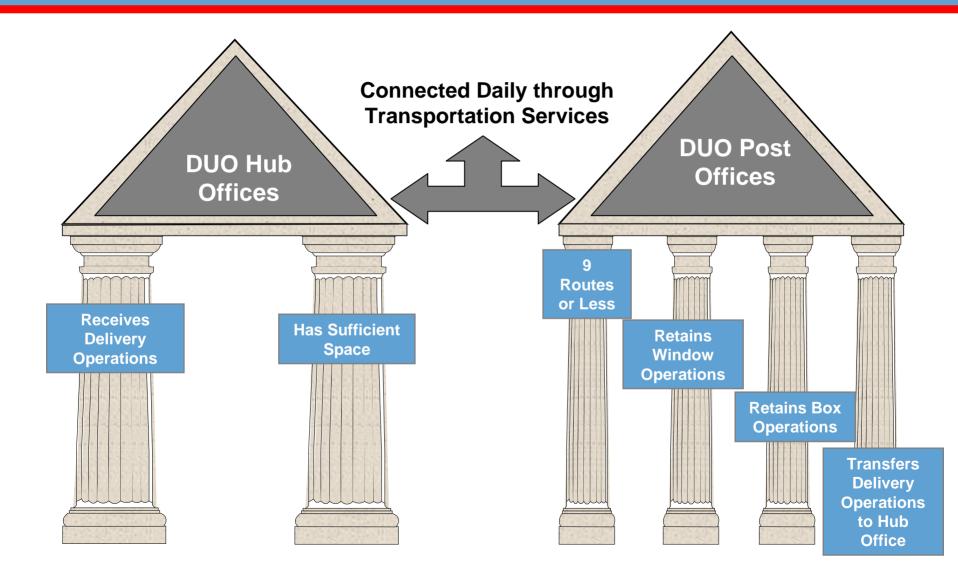




### **Candidate Offices:**

- Grouping of post offices within 10-15 mile radius
- Serviced by the same processing facility
- Facility Capacities
  - Excess workspace in at least 1 office
  - Sufficient parking
- Current Staffing
  - EAS/Craft







### Candidate Offices (cont'd):

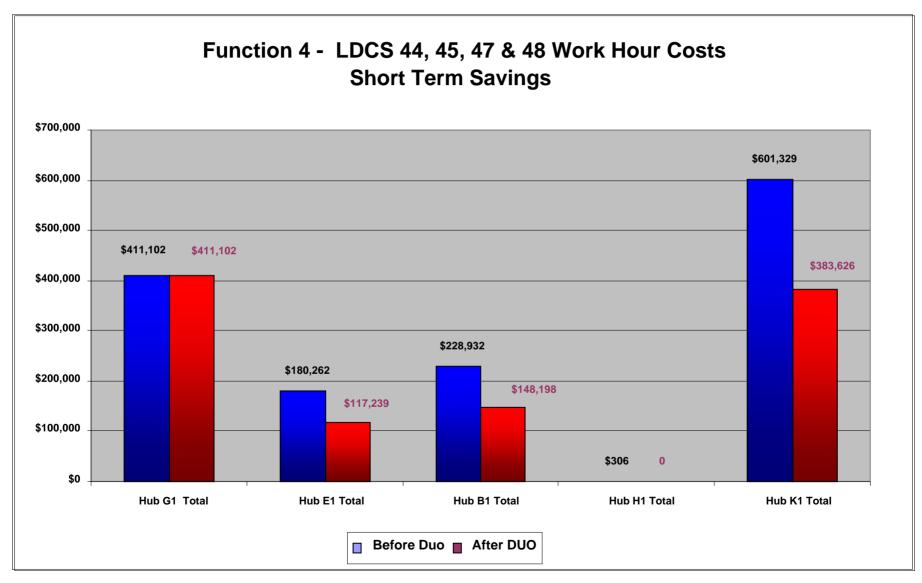
- "Hub"
  - Receives delivery operations
- "Post Offices"
  - 9 routes or less
  - Transfers delivery operations to parent office
  - Retains retail window operations
  - Retains post office box operations



#### **Bottom Line Savings Opportunity**

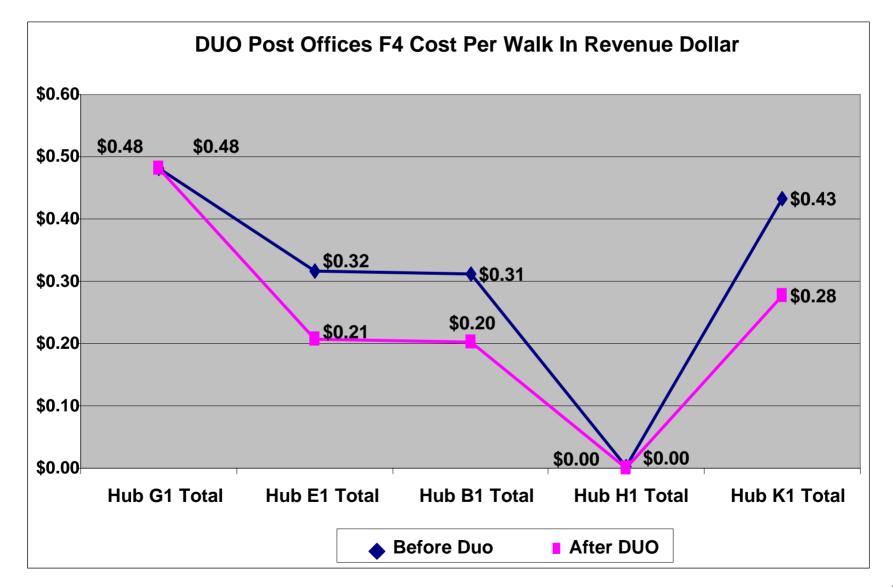
DUO	Capital	N New England	Alabama	Fort Worth	Central Plains
Hub	Hub K1	Hub B1	Hub H1	Hub G1	Hub E1
Post Office	Post Offices – K1A, K1B, K1C, K1D & K1E	Post Offices – B1A, B1B, B1C & B1D	Post Offices – H1A & H1B,	Post Office – G1A	Post Offices – E1A, E1B & E1C
Number of Routes	66	32	28	50	49
Function 2 Costs	\$107,539	\$9,272	\$22,620	\$53,948	\$149,000
Function 4 Savings	(\$203,391)	(\$87,600)	\$5,663	(\$41,480)	(\$68,811)
Transportation Savings	(\$12,575)	(\$2,680)	\$0	\$0	\$0
Short Term Savings	(\$108,427)	(\$81,008)	\$28,283	\$12,468	\$80,189
Potential Postmaster Savings	(\$56,590)	(\$57,433)	(\$9,816)	(\$11,869)	(\$39,124)
Long Term Savings	(\$165,017)	(\$138,441)	\$18,467	\$599	\$41,065
Potential Lease Savings	(\$97,270)	(\$131,707)	(\$5,640)	\$0	(\$19,503)



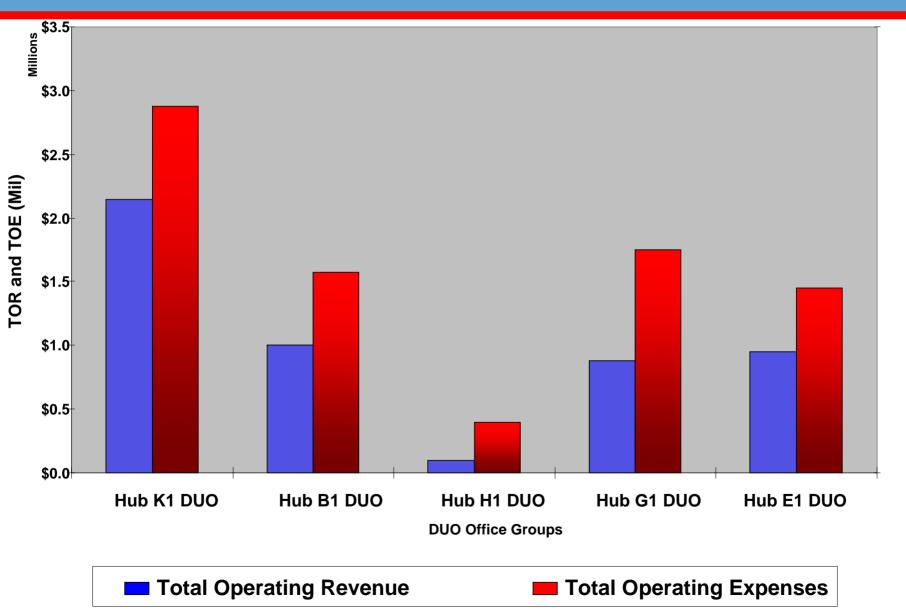




#### **Delivery Unit Optimization**

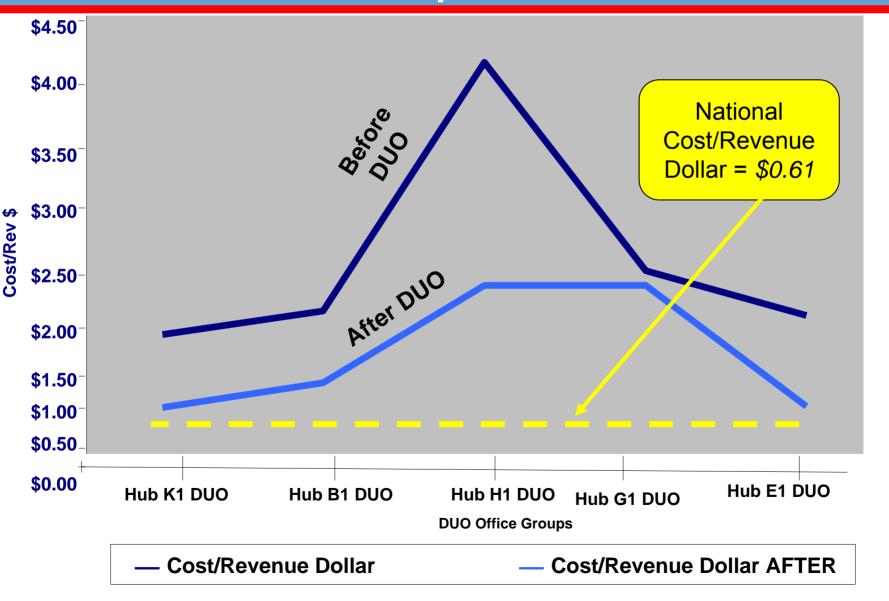








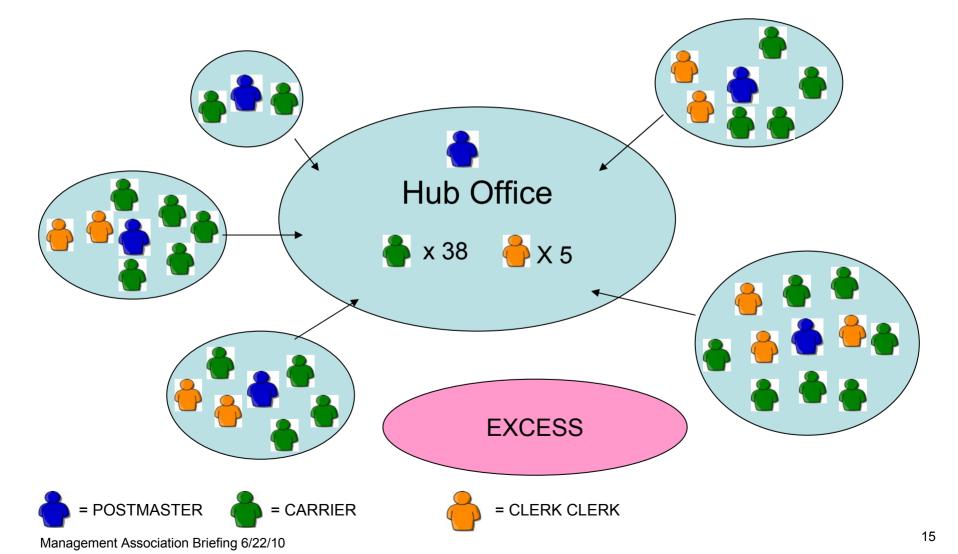
DUO Post Offices Cost per Revenue Dollar





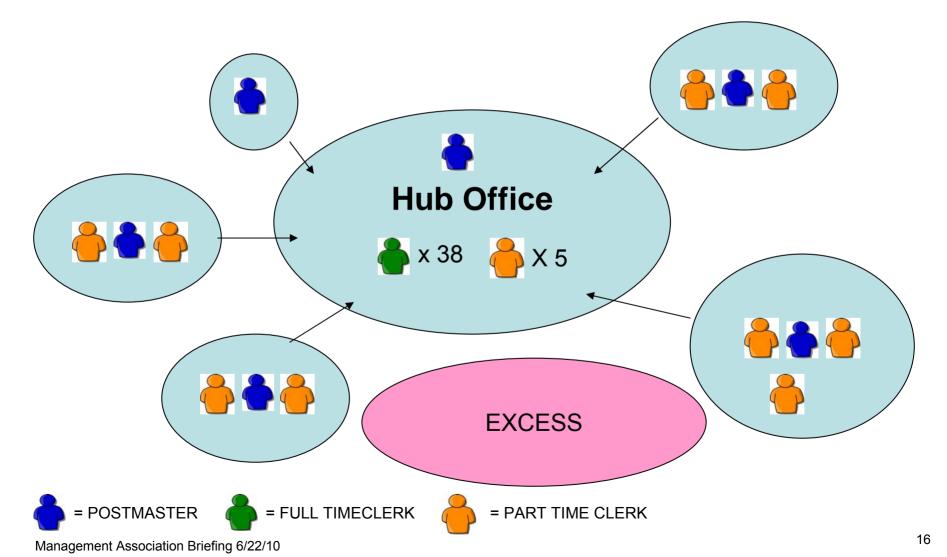
#### **Delivery Unit Optimization**

#### Complement Impacts – Hub Office/Post office



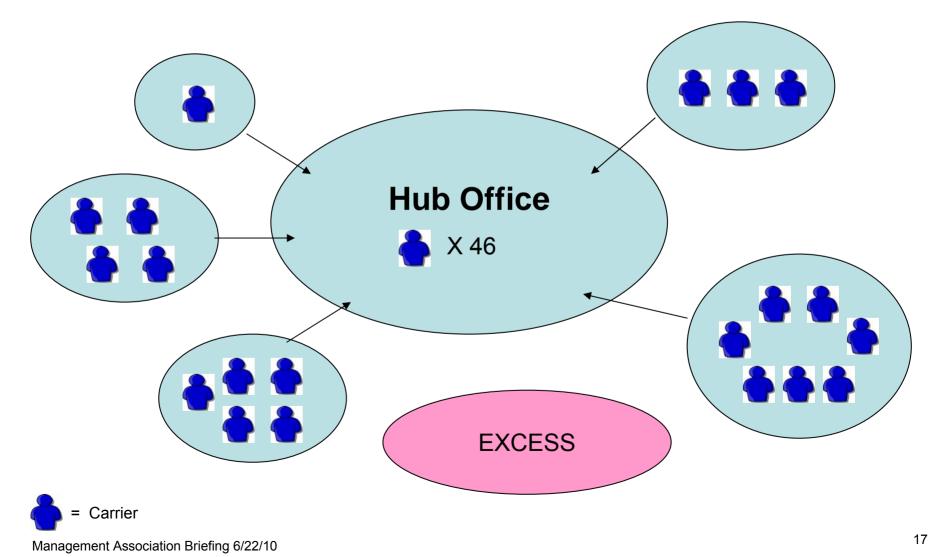


#### Complement Impacts (F4) – Hub Office/Post Office





#### Complement Impacts (F2) – Hub Office/Post Office





#### Resources used in DUO Process

- eFMS: Identify Office Groupings and Facility Information
- PS Form 150: Office Level Impacts
- CSV/SOV: Function 4 Impact
- WebBATS: PO Box Information
- RDM: Retail Hours
- Transportation Contract Support System (TCSS)
- Local Knowledge of Operations

#### Cost/benefit analysis tool



Operations based, locally driven process

#### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

### Identify District Teams

### Field Training



#### **DUO Process**

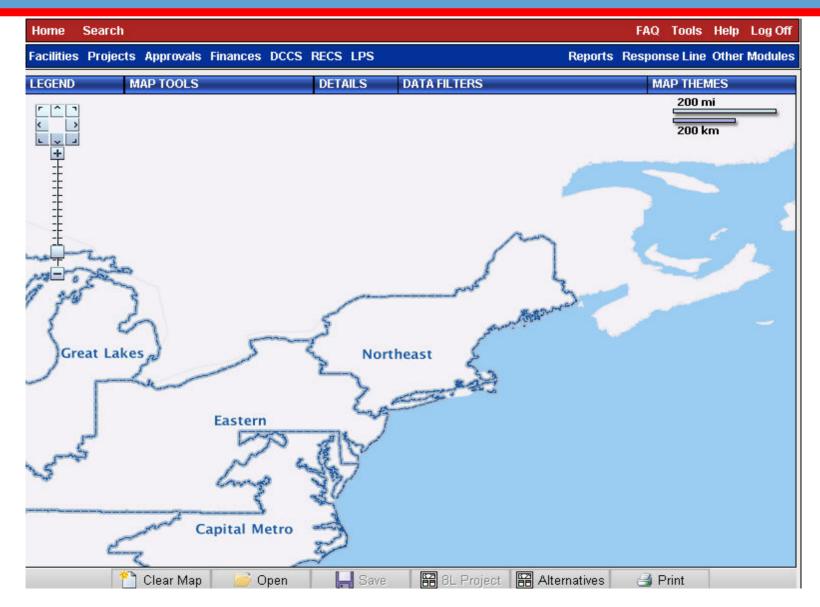




# **DUO Project**

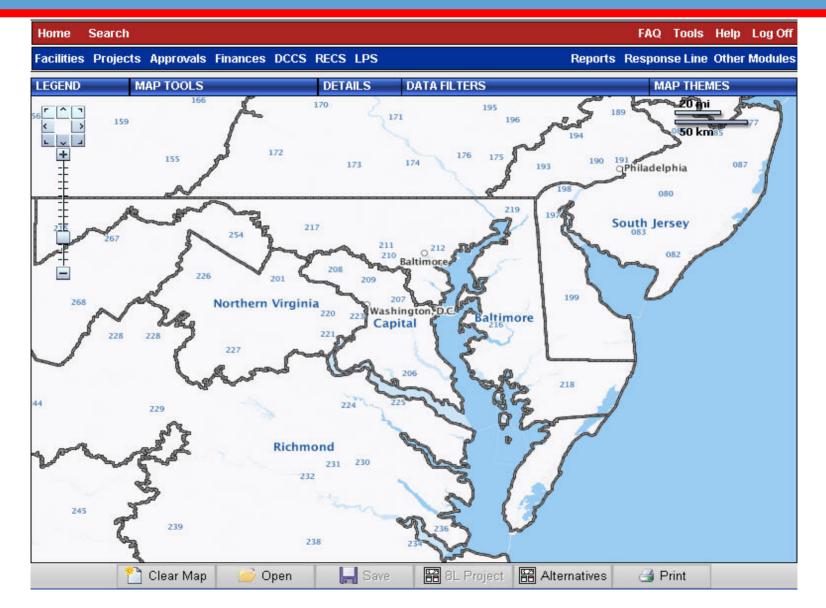


#### **eFMS** Regional View



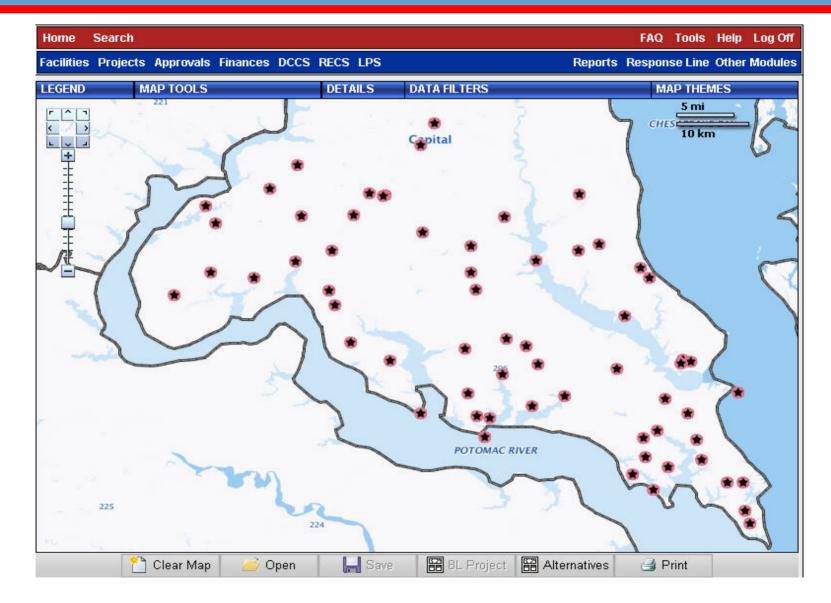


#### **Capital District View**



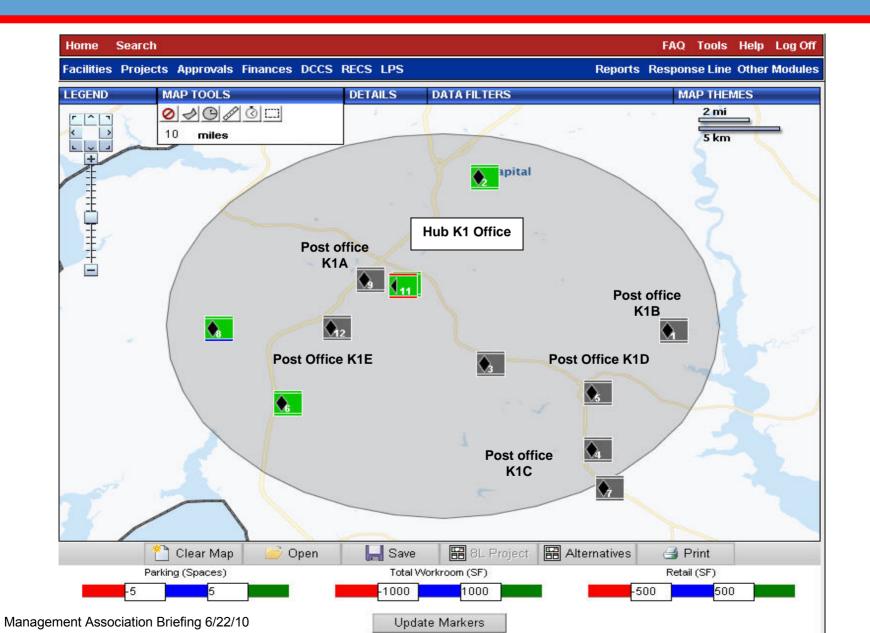
#### 3-Digit Area (206)







#### Hub K1 10 Mile Radius



24



#### eFMS calculated cost to move 5 carrier operations into Hub K1

Excess/Deficient     Notes:       Parking(spaces):     -345       Total Workroom(SF):     24,275       Retail(SF):     -1,162       Zone     # Routes     Maileage     Annual \$ Variance       Now     New     Delta     Ark     Delta     Ark     Labor     Vehicle     Total       5     13     182     0     0     0     0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0	—II
Total Workroom(SF):     24,275     Image     Image     Annual \$ Variance       Zone     # Routes     Daily Drive Time     Mileage     Annual \$ Variance       Now     New     Delta     Z/Rt     Labor     Vehicle     Total       13     182     0     0     0     0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0	
Retail(SF): -1,162   Zone # Routes Daily Drive Time Mileage Annual \$ Variance   Now New Delta $\Box/Rt$ Labor Vehicle Total   13 182 0 0 0 \$0 \$0 \$0	
Zone # Routes Daily Drive Time Mileage Annual \$ Variance   Now New Delta Z/Rt Labor Vehicle Total   13 182 0 0 0 \$0 \$0 \$0	
Now     New     Delta     Z/Rt     Labor     Vehicle     Total       5     13     182     0     0     0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0     \$0	
5 13 182 0 0 0 0 \$0 \$0 \$0 순	
5 17 356 0 0 0 0 \$0 \$0 \$0 🤙	
5 16 405 O O O O O \$O \$O \$O $\infty$	Carrier
1 7 46 336 290 41.43 111.4 15.91 \$65,204 \$33,968 \$99,172 순	Costs per
2 1 2 61 59 59 23.3 23.3 \$13,266 \$7,105 \$20,370 ऌ	Site
3 24 213 189 63 73 24.33 \$42,495 \$22,259 \$64,754 ऌ	
4 15 231 217 54.25 85.3 21.33 \$48,790 \$26,010 \$74,800 ऌ	
6 5 71 153 83 16.6 26 5.2 \$18,662 \$7,928 \$26,590 순	

#### **UNITED STATES POSTAL SERVICE®** Hub K1 DUO Savings Opportunity

#### Savings estimates based on:

- Office Level Impacts
- Facility Leases
- Transportation Impacts

DUO affected Offices	DUO Type	Level Before	Level After	Potential PM Salary Savings (A)	Potential Lease Savings (B)	Estimated Transportation Savings
K1A	CSV	18	13	(\$19,621)	(\$33,968)	(\$2,196)
K1C	CSV	18	16	(\$6,220)	(\$22,259)	(\$6,528)
K1D	CSV	18	13	(\$19,621)	(\$26,010)	\$0
K1E	CSV	18	16	(\$6,220)	(\$7,928)	(\$3,851)
K1B	SOV	13	11	(\$4,908)	(\$7,105)	\$0
Hub K1	CSV	22	22	0		\$0

- A. Non-add, potential based on highest pay at old level -highest pay at new level. Savings will be greater at a vacant office.
- B. Non-add, potential based current annual lease cost.

Clerk Complement Impact											
DUO affected Offices	Total Earned F4 FTE Clerks Before	Total Earned F4 FTE Clerks After	FTE F4 Variance	Total F4 Active on roll clerks Before	Total F4 Active on roll clerks After	Execco 54					
K1A	2.00	1.02	-0.98	2	1	Excess F4 clerks in office					
K1C	2.00	1.64	-0.36	3	2						
K1D	2.00	1.34	-0.66	2	1	grouping					
K1E	2.00	1.60	-0.40	2	2						
K1B	0.00	0.00	0.00	0	0						
K1 Hub	50.00	52.53	2.53	43	46						
				52	52	0					

#### Office Statistics

DUO affected Offices	Distance from DUO Offices to Hub (roundtrip)	Routes Before	Routes After	Excess Office SQ Feet Before	Excess Office SQ Feet After	Total PO Boxes	PO Boxes Free	PO Boxes Rented	PO Box Vacancy Rate
K1A	7	7	0	904	1,765	636	0	368	42%
K1C	10	3	0	399	768	668	0	542	19%
K1D	8	4	0	668	1,160	576	0	378	34%
K1E	8	5	0	1,065	1,680	0	0	0	0%
K1B	10	1	0	-24	99	100	0	85	15%
Hub K1		46	66	26,735	24,275	2,383	52	1,934	<b>19%</b>

#### **UNITED STATES POSTAL SERVICE** Hub K1 DUO Savings Opportunity

DUO Affected Offices	F4 Hours Saved from PM change in Office level	Clerk Salary & Benefits Savings	Clerk Fixed Benefits Savings	Transportation Savings	Carrier Costs (Mileage)	Carrier Costs (Hours)	Short Term Savings Annualized	Long Term Savings Annualized
PO - K1A	1,462	(\$60,624)	(\$5,663)	(\$2,196)	\$32,700	\$6,230	(\$29,553)	(\$49,173)
PO - K1C	1,012	(\$41,967)	(\$5,663)	(\$6,528)	\$24,720	\$3,591	(\$25,847)	(\$32,067)
PO - K1D	1,253	(\$51,962)	(\$5,663)	\$0	\$24,000	\$4,216	(\$29,409)	(\$49,029)
PO - K1e	1,113	(\$46,161)	\$0	(\$3,851)	\$0	\$4,879	(\$45,133)	(\$51,353)
PO - K1B	0	\$0	\$0	\$0	\$6,000	\$1,202	\$7,202	\$2,294
Hub K1			\$14,312				\$14,312	\$14,312
		ΤΟΤΑ	L Hub I	K1 DUO SA	VINGS		(\$108,428)	<u>(\$165,016)</u>

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OFFICE	Population	Median Age	Median Income	Residential PDS	Business PDS	TOTAL PDS	TOTAL WIR FY09	FY09 TOE	WIR Revenue vs Expenses	Cost/Revenue Dollar
PO – K1A	7,551	37.5	\$104,000	3370	70	3440	\$245,089	\$874,868	(\$629,779)	\$3.57
PO – K1B	999	41.1	\$73,000	318	11	329	\$49,539	\$126,021	(\$76,482)	\$2.54
PO - K1C	1,406	50.3	\$75,000	1369	108	1477	\$482,926	\$560,046	(\$77,120)	\$1.16
PO – K1D	1,777	38.5	\$127,000	1659	37	1696	\$216,855	\$674,688	(\$457,833)	\$3.11
PO – K1E	4,830	34.9	\$60,000	2959	209	3168	\$444,807	\$763,107	<b>(\$</b> 318,300 <b>)</b>	\$1.72
Hub – K1	25,803	32.8	\$96,000	8,782	469	9251				
STATE OF I	MARYLAND	36	\$71,000							



Operations based, locally driven process

#### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

### Identify District Teams

### Field Training



**DUO Process** 

# New England District

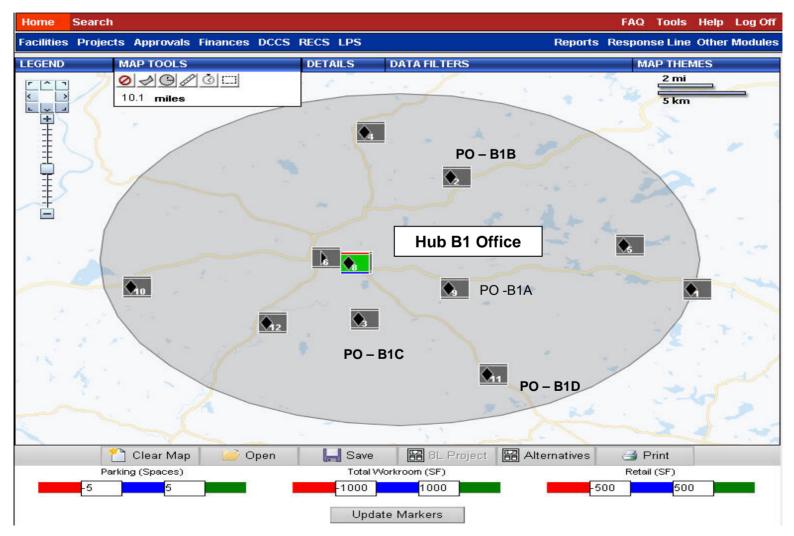
# Hub B1

# **DUO Project**



#### Hub B1 10 Mile Radius

#### Offices with opportunity to move carrier operation





#### eFMS calculated cost to move 5 carrier operations into Hub B1 Main Office

3	324	320-G04							D	isposition:	Retained	• +	
			_	E	cess/De	ficient	Notes:				-		
			F	parking(sp	paces):	-80					_		
			Т	Fotal Work	(room(SF	): 873					-		
			F	Retail(SF):		485							
	Zone	# Routes		Daily Dr	ive Time		Milea	ge	An	nual \$ Varia	nce		
	_		Now	New	Delta	⊠/Rt	Delta	⊠/Rt	Labor	Vehicle	Total		
3		23	148	0	0	0	0	0	0	0	0 _	è	
1	•	1	29	42	13	13	6.7	6.7	\$2,923	\$2,043	\$4,966	1	Carrie Costs p
1	•	1	149	33	-117	-117	-58.3	-58.3	(\$26,306)	(\$17,777)	(\$44,083)	è	Site
2		4	23	80	58	14.5	28.8	7.2	\$13,041	\$8,782	\$21,822	1	T
4	•	2	4	38	34	17	17.2	8.6	\$7,645	\$5,245	\$12,889	1	
5	-	1	5	39	34	34	16.9	16.9	\$7,645	\$5,153	\$12,798	è	



#### Savings estimates based on:

- Office Level Impacts
- Facility Leases
- Transportation Impacts

DUO affected Offices	DUO Type	Level Before	Level After	PotentialPM Salary Savings (A)	PotentialLease Savings (B)	Transportation Savings
B1C	CSV	18	13	(\$19,621)	(\$70,000)	(\$1,416)
B1B	SOV	15	11	(\$11,010)	(\$10,200)	(\$1,264)
B1A	SOV	16	13	(\$13,401)	(\$31,347)	\$0
B1D	SOV	16	13	(\$13,401)	(\$20,160)	\$0
Hub B1	CSV	21	21	\$0		\$0

- A. Non-add, potential based on highest pay at old level -highest pay at new level. Savings will be greater at a vacant office.
- B. Non-add, potential based current annual lease cost.

#### Clerk Complement Impact

DUO affected Offices	Total Earned F4 FTE Clerks Before	Total Earned F4 FTE Clerks After	FTE F4 Variance	Total F4 Active on roll clerks Before	Total F4 Active on roll clerks After	Excess F4
B1C	2.00	1.36	-0.64	2	1	clerks in office
B1B	0.00	0.00	0.00	0	0	grouping
B1A	0.89	0.36	-0.53	1	1	
B1D	0.63	0.14	-0.49	1	0	
Hub B1	11.00	13.14	2.14	12	14	
n			-	16	16	0

#### Office Statistics

DUO affected Offices	Distance from Post Offices to HUB (roundtrip)	Routes Before	Routes After	Excess Office SQ Feet Before	Excess Office SQ Feet After	Total PO Boxes	PO Boxes Free	PO Boxes Rented	PO Box Vacancy Rate
B1C	29	4	0	2,383	2,875	1,278	0	264	79%
B1B	-52	2	0	390	390	208	2	100	51%
B1A	17	2	0	993	1,239	536	182	255	28%
B1D	17	1	0	579	702	805	144	305	54%
Hub B1		23	32	1,980	873	1,661	0	1,016	39%

#### **UNITED STATES POSTAL SERVICE®** Hub B1 DUO Savings Opportunity

#### Overall Savings

DUO affected Offices	F4 HRS saved from PM Change in Level	& Benefits	Clerk Fixed Benefits Savings	Saturday Clerk vs. PMR Savings	Carrier Costs (Mileage)	Carrier Costs * (Hours)	Short Term Savings Annualized	Savings
B1C	1,233	(\$51,130)	(\$5,663)	\$0	\$8,782	\$14,320	(\$35,107)	(\$54,728)
B1B	0	\$0	\$0	\$0	(\$17,777)	(\$12,828)	(\$31,869)	(\$42,879)
B1A	407	(\$16,868)	\$0	\$0	\$5,245	\$4,276	(\$7,347)	(\$20,748)
B1D	34	(\$1,410)	(\$5,663)	(\$6,867)	\$5,153	\$2,101	(\$6,686)	(\$20,087)
Hub B1			\$11,325				\$11,325	\$11,325
							(\$69,683)	(\$127,116)

#### \* Carrier costs (hours) relate to Rural carriers only



Operations based, locally driven process

### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

## Identify District Teams

## Field Training





## Alabama District

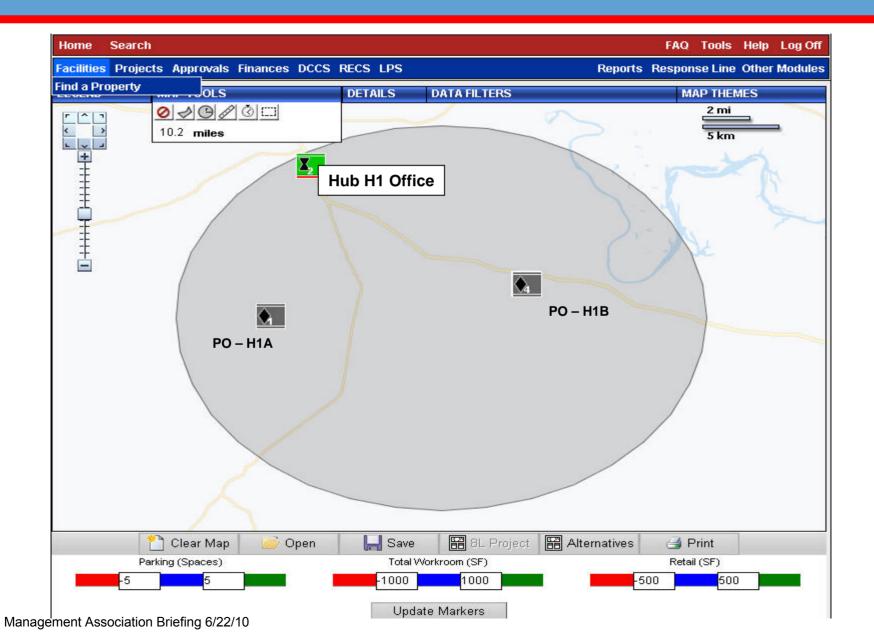
# <u>Hub H1</u>

**DUO Project** 

Management Association Briefing 6/22/10



#### Selma 10 Mile Radius





#### eFMS calculated cost to move 2 carrier operations into Hub H1 Office

2	0173	380-G01		Hub	H1				D	isposition:	Retained	- +	
Dalla:	723 ALABAMA AVE Dallas AL 36701 Total Workroom(S Retail(SF):				oaces): (room(SF)	30	Notes:				A 7		
	Zone # Routes Daily Drive Time			Mileage Annual \$ Variance			nce						
			Now	New	Delta	⊠/Rt	Delta	⊠/Rt	Labor	Vehicle	Total		
2		9	86	0	0	0	0	0	0	0	0	<u>è</u>	Carrier
2		17	128	0	0	0	0	0	0	0	0	<u>è</u>	Costs per Site
4		1	31	86	55	55	27.4	27.4	\$12,366	\$8,355	\$20,721		
1		1	10	61	51	51	25.3	25.3	\$11,467	\$7,714	\$19,181	è	

#### **UNITED STATES POSTAL SERVICE®** Hub H1 DUO Savings Opportunity

#### Savings estimates based on:

- Office Level Impacts
- Facility Leases
- Transportation Impacts

DUO affected Offices	DUO Type	Level Before	Level After	PotentialPM Salary Savings (A)	PotentialLease Savings (B)	Transportation Savings
H1A	SOV	13	11	(\$4,908)	(\$3,600)	\$0
H1B	SOV	13	11	(\$4,908)	(\$2,040)	\$0
Hub H1	CSVt	21	21	0		\$0

A. Non-add, potential based on highest pay at old level -highest pay at new level. Savings will be greater at a vacant office.

B. Non-add, potential based current annual lease cost.



### Clerk Complement Impact

DUO affected Offices	Total Earned F4 FTE Clerks Before	Total Earned F4 FTE Clerks After	FTE F4 Variance	Total F4 Active on roll clerks Before	Total F4 Active on roll clerks After	Excess F4 clerks in office
H1A	0.00	0.00	0.00	0	0	grouping
H1B	0.00	0.00	0.00	0	0	
Hub H1	12.00	12.34	0.34	11	12	
				11	12	-1

#### Office Statistics

DUO affected Offices	Distance from Child Offices to Hub Office (roundtrip)	Routes Before	Routes After	Excess Office SQ FT Before	Excess Office SQ FT After	Total PO Boxes	PO Boxes Free	PO Boxes Rented	PO Box Vacancy Rate
H1A	25	1	0	163	286	144	0	83	42%
H1B	27	1	0	137	260	152	0	104	32%
H1 Hub		26	28	8,641	8,395	1,958	0	1,531	22%

#### **UNITED STATES POSTAL SERVICE** Hub H1 DUO Savings Opportunity

### Overall Savings

		Clerk						
	F4 Hours saved	Salary &	<b>Clerk Fixe</b>	1		Carrier	Short Term	Long Term
	from PM change	Benefits	Benefits	Saturday Cler	Carrier Cost	s Costs *	Savings	Savings
DUO affected Offices	in Office Level	Savings	Savings	vs PMR Saving	s (Mileage)	(Hours)	Annualized	Annualized
H1A	0	\$0	\$0	\$0	\$7,714	\$3,145	\$10,859	\$5,951
H1B	0	\$0	\$0	\$0	\$8,355	\$3,406	\$11,761	\$6,853
Hub H1			\$5,663				\$5,663	\$5,663
							\$28,283	\$18,467

#### \* Carrier costs (hours) relate to Rural carriers only



Operations based, locally driven process

### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

## Identify District Teams

## Field Training





# Fort Worth District

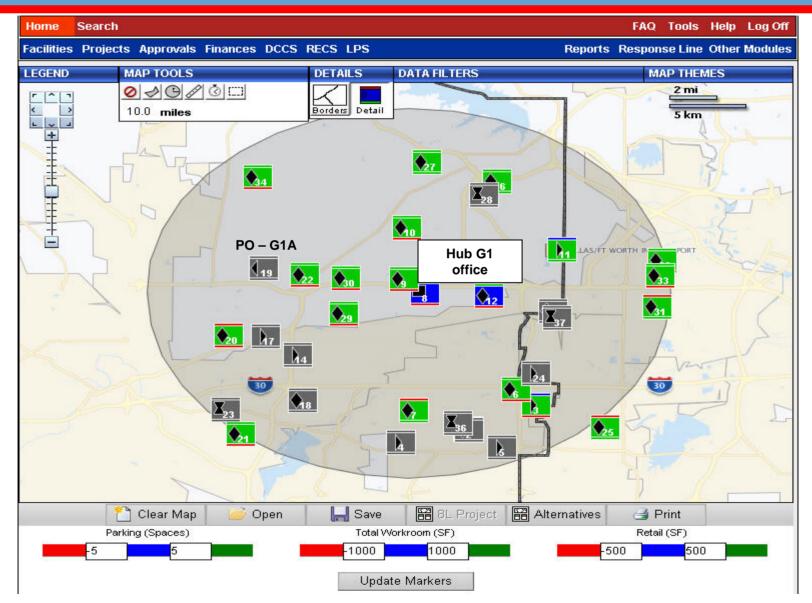
Hub G1

**DUO Project** 

Management Association Briefing 6/22/10



#### Hub G1 10 Mile Radius





#### eFMS calculated cost to move 1 carrier operation into Hub G1 Main Office

1	480	625-G02		Hub	) G1				D	isposition:	Retained 💌 🛨	
				E>	cess/Def	ficient	Notes:					
			F	<sup>p</sup> arking(sp	oaces):	35	— I					
			T	Fotal Work	(room(SF)	): 7073					-	
			F	Retail(SF):		-1096						
	Zone	#Routes	Daily Drive Time			Mile	age	An	nual \$ Varia	nce		
			Now	New	Delta	⊠/Rt	Delta	⊠/Rt	Labor	Vehicle	Total	
1	1	11	186	0	0.0	0.00	0.0	0.00	\$0	\$0	\$0	Carrier Costs per
1		27	327	0	0.0	0.00	0.0	0.00	\$0	\$0	\$0	Site
2		12	118	277	159	13.27	39.9	3.32	\$159	\$ 40	\$199	è



### Hub G1 DUO Opportunity

#### Savings estimates based on:

- Office Level Impacts
- Facility Leases
- Transportation Impacts

DUO affected Offices	DUO Type	Level Before	Level After	PotentiaPM Salary Savings (A)	PotentiaLease Savings (B)	Transportation Savings
G1A	CSV	21	18	(\$11,869)	Owned	\$0
Hub G1	CSV	22	22	\$0		\$0

- A. Non-add, potential based on highest pay at old level -highest pay at new level. Savings will be greater at a vacant office.
- B. Non-add, potential based current annual lease cost.



#### Clerk Complement Impact

DUO affected Offices	Total Earned F4 FTE Clerks Before	Total Earned F4 FTE Clerks After	FTE F4 Variance	Total F4 Active on roll clerks Before	Total F4 Active on roll clerks After	Excess F4 clerks in office grouping
G1A	3.00	1.64	-1.36	4	2	
Hub G1	12.00	13.36	1.36	11	13	
				15	15	0

#### Office Statistics

DUO affected Offices	Distance from Post Offices to Hub (roundtrip)	Routes Before	Routes After	Excess Office SQ Feet Before	Excess Office SQ Feet After	Total PO Boxes	PO Boxes Free	PO Boxes Rented	PO Box Vacancy Rate
G1A	12	12	0	4,305	8,549	1,126	0	479	57%
Hub G1		38	50	7,073	5,781	2,052	4	1,647	20%



Hub G1 DUO Opportunity

#### Overall Savings

DUO affected Offices	F4 Hours saved from PM change in Office Level		Clerk Fixed Benefits Savings	Saturday Clerk vs. PMR Savings	Carrier Costs (Mileage)	Carrier Cost* (Hours)	Short Term Savings Annualized	Long Term Savings Annualized
G1A Station	1,000	(\$41,480)	(\$11,325)	\$0	\$35,750	\$18,198	\$1,143	(\$10,726)
Hub G1			\$11,325				\$11,325	\$11,325
							\$12,468	\$599

#### \* Carrier costs (hours) relate to Rural carriers only



Operations based, locally driven process

### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

## Identify District Teams

## Field Training





# **Central Plains District**

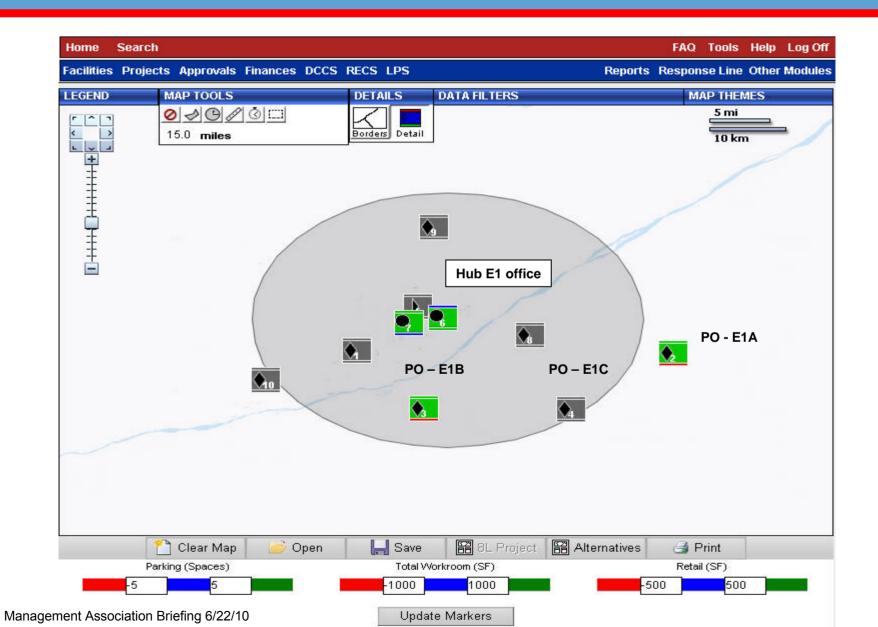
# Hub E1

# **DUO Project**

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#### Hub E1 15 Mile Radius





#### eFMS calculated cost to move 3 carrier operations into The Hub E1 MPO

3													
			_	E	cess/Def	ficient	Notes:				<b>A</b>		
				Parking(s	-	-18							
					(room(SF)	): 10,182			*				
			F	Retail(SF)		2418							
	Zone	#Routes		Daily Dr	ive Time		Mile	eage	An	nual \$ Varia	ince	_	
			Now	New	Delta	⊠/Rt	Delta	⊠/Rt	Labor	Vehicle	Total	-	
3		1	45	0	0	0	0	0	0	0	0	<u>è</u>	
3		18	179	0	0	0	0	0	0	0	0	۵	
3		20	96	0	0	0	0	0	0	0	0	è	Carrier Costs pe
1		5	15	429	414	82.8	207	41.4	\$93,084	\$63,118	\$156,202	Ċ	Site
2		2	2	98	96	48	48	24	\$21,585	\$14,636	\$36,221	è	
4		3	5	191	185	61.67	92.6	30.87	\$41,595	\$28,236	\$69,831	1	



#### Savings estimates based on:

- Office Level Impacts
- Facility Leases
- Transportation Impacts

DUO affected Offices	DUO Type	Level Before	Level After	PotentialPM Salary Savings (A)	PotentialLease Savings (B)	Transportation Savings
E1A	CSV	18	13	(\$19,621)	\$0	\$0
E1B	SOV	16	13	(\$13,401)	(\$6,102)	\$0
E1C	SOV	15	13	(\$6,102)	(\$13,401)	\$0
Hub E1	CSV	22	22	\$0		\$0

- A. Non-add, potential based on highest pay at old level -highest pay at new level. Savings will be greater at a vacant office.
- B. Non-add, potential based current annual lease cost.



Hub E1 DUO Savings Opportunity

#### Clerk Complement Impact

DUO affected Offices	Total Earned F4 FTE Clerks Before	Total Earned F4 FTE Clerks After	FTE F4 Variance	Total F4 Active on roll clerks Before	Total F4 Active on roll clerks After	Excess F4
E1A	2.00	1.55	-0.45	3	2	clerks in office grouping
E1B	0.00	0.00	0.00	0	0	grouping
E1C	0.00	0.00	0.00	1	0	
Hub E1	11.00	12.00	1.00	11	12	
				15	14	1

#### Office Statistics

DUO affected Offices	Distance from Post offices to Hub (Roundtrip)	Routes Before	Routes After	Excess Office SQ FT Before	Excess Office SQ FT After	Total PO Boxes	PO Boxes Free	PO Boxes Rented	PO Box Vacancy Rate
E1A	41	5	0	1,687	2,302	366	0	205	44%
E1B	24	2	0	1,896	2,142	484	21	277	40%
E1C	31	3	0	792	1,038	719	91	350	44%
Hub E1		39	49	11,412	10,182	2,189	0	1,611	26%



Hub E1 DUO Savings Opportunity

### Overall Savings

DUO affected Offices	F4 Hours Saved from PM Change in Office Level	Clerk Salary & Benefits Savings	Clerk Fixed Benefits Savings	Saturday Clerk vs. PMR Savings	Carrier Costs (Mileage)	Carrier Costs* (Hours)	Short Term Savings Annualized	Long Term Savings Annualized
E1A	1,383	(\$57,360)	(\$5,663)	\$0	\$63,118	\$25,483	\$25,578	\$5,957
E1B	0	\$0	\$0	\$0	\$14,636	\$5,967	\$20,603	\$7,202
E1C	0	\$0	(\$5,663)	(\$5,788)	\$28,236	\$11,560	\$28,345	\$22,243
Hub E1			\$5,663				\$5,663	\$5,663
							\$80,188	\$35,402

#### \* Carrier costs (hours) relate to Rural carriers only



Operations based, locally driven process

### Compliments Facilities Optimization Initiative

eFMS Enhancements in progress

### Identify District Teams

## Field Training



#### **Delivery Unit Optimization**

#### In time we'll be flowing toward balancing Revenues and Expenses

#### The Potomac River at Little Falls

Management Association Briefing 6/22/10