

NAME SSA CLERK #1

NAME SSA CLERK #2

Earned		NCR TIME FACTOR	
0.38			
Correct Way of doing Business			
TOTAL TRANSACTION FOR EACH 1/2 HR			
8:00am	UNITS	MIN/SEC	TIME FACTOR
1	3 BOOKS OF STAMPS	0.60	0.36
2	CUSTOMER WANTS TO RESUME MAIL DELIVERY	0.00	0
3	CUSTOMER WANTS 65 .02 CENT STAMPS	0.60	0.36
4	CUSTOMER WANTS TO PICK-UP UN-NUM PARCEL	0.00	0
5	MONEY ORDER TRANSACTION OF \$ 500.00	1.13	1.08
6	COD PICKUP	5.30	5.18
7	5 BOOKS OF STAMPS	0.60	0.36
8	CUSTOMER BROUGHT IN PRIORITY BOX WITH STAMPS ON THE PACKAGE (over 13oz pkg)	0.00	0
9	1st class PARCEL WITH INS AND DEL CONF	2.35	2.21
10	2 BOOK OF STAMPS	0.60	0.36
11	1 BOOK OF STAMPS	0.60	0.36
12	PO BOX OVERFLOW	0.00	0
		<b>TIME EARNED FOR THIS 1/2 PERIOD</b>	<b>11.78</b>
		<b>SOFT TIME EARNED</b>	<b>0.00</b>
		<b>TIME ROLLOVER TO NEXT 1/2 HR PERIOD</b>	<b>11.47</b>

Earned		NCR TIME FACTOR	
0.75			
Correct Way of doing Business			
TOTAL TRANSACTION FOR EACH 1/2 HR			
8:00am	UNITS	MIN/SEC	TIME FACTOR
1	3 BOOKS OF STAMPS	1.80	1.48
2	CUSTOMER WANTS TO RESUME MAIL DELIVERY	1.19	1.11
3	CUSTOMER WANTS 65 .02 CENT STAMPS	2.40	2.24
4	CUSTOMER WANTS TO PICK-UP UN-NUM PARCEL	1.19	1.11
5	MONEY ORDER TRANSACTION OF \$ 500.00	1.13	1.08
6	COD PICKUP	5.30	5.18
7	5 BOOKS OF STAMPS	3.00	3.00
8	CUSTOMER BROUGHT IN PRIORITY BOX WITH STAMPS ON THE PACKAGE (over 13oz pkg)	1.25	1.15
9	1st class PARCEL WITH INS AND DEL CONF	2.35	2.21
10	2 BOOK OF STAMPS	1.20	1.10
11	1 BOOK OF STAMPS	0.60	0.36
12	PO BOX OVERFLOW	1.19	1.11
		<b>TIME EARNED FOR THIS 1/2 PERIOD</b>	<b>22.60</b>
		<b>SOFT TIME EARNED</b>	<b>0.00</b>
		<b>TIME ROLLOVER TO NEXT 1/2 HR PERIOD</b>	<b>22.36</b>

TOTAL  
 Earned for 1/2 period SSA **1.13**  
 Actual for 1/2 period SSA **2**

TOTAL  
 SOFT TIME EARNED **0.00**  
 TIME ROLLOVER TO NEXT 1/2 HR PERIOD **11.47**

↓ **-0.87**

NAME: SSA CLERK 32

Earned  
0.34

Wrong Way of doing Business

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
8:30am		UNITS	MIN/SEC
1	EXPRESS MAIL PICKUP	1.19	1.11
2	GLOBAL PM SMALL	2.92	2.55
3	MEDIA MAIL - (1) BOOK OF STAMPS - CERTIFIED LETTER W/RETURN RECEIPT	3.71	3.42
4	NON-REVENUE PICKU - (40) .03 CENT STAMPS	1.20	1.12
5	(1) .02 CENT STAMPS	0.60	0.36
6	UN-NUMBER PARCEL	0.00	0
7	(5) BOOK OF STAMPS	0.60	0.36
8	PO BOX OVERFLOW	0.00	0
TIME EARNED FOR THIS 1/2 PERIOD		10.22	10.13

ROLLOVER FROM 8:00am 11.47  
 SOFT TIME EARNED 0.00  
 TIME ROLLOVER TO NEXT 1/2 HR 22.00

TOTAL

SSA

Earned for 1/2 period  
0.97

TOTAL

SSA

Actual for 1/2 period  
2

↑ -1.03

NAME: SSA CLERK 32

Earned  
0.64

Correct Way of doing Business

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
8:30am		UNITS	MIN/SEC
1	EXPRESS MAIL PICKUP	1.19	1.11
2	GLOBAL PM SMALL	2.92	2.55
3	MEDIA MAIL - (1) BOOK OF STAMPS - CERTIFIED LETTER W/RETURN RECEIPT	3.71	3.42
4	NON-REVENUE PICKU - (40) .03 CENT STAMPS	5.39	5.23
5	(1) .02 CENT STAMPS	0.60	0.36
6	UN-NUMBER PARCEL	1.19	1.11
7	(5) BOOK OF STAMPS	3.00	3.00
8	PO BOX OVERFLOW	1.19	1.11
TIME EARNED FOR THIS 1/2 PERIOD		19.19	19.11

ROLLOVER FROM 8:00am 22.36  
 SOFT TIME EARNED 0.00  
 TIME ROLLOVER TO NEXT 1/2 HR 41.47





NAME: SSA CLERK Accountable Clerk

NAME: SSA CLERK

NAME: SSA CLERK

Earned		TIME FACTOR	
UNITS	MINS/SEC	UNITS	MINS/SEC
0.24			
10:00 AM			
TOTAL TRANSACTION FOR EACH 1/2 HR			
1	Postage Due Invoice	0.55	0.33
2	Business Reply Mail - Annual Permit Fee	2.21	2.12
3	Business Reply Mail - Annual Permit Fee	2.21	2.12
4	Business Reply Mail - Annual Permit Fee	2.21	2.12
5	Postage Due Invoice	0.55	0.33
6	Postage Due Invoice	0.55	0.33
7	Cash Advance	5.09	5.05
8	End of Clerk Day runs final		
TIME EARNED FOR THIS 1/2 PERIOD		13.37	13.22
SOFT TIME EARNED			0.00
TIME ROLLEROVER TO NEXT 1/2 HR			0.00

Earned		TIME FACTOR	
UNITS	MINS/SEC	UNITS	MINS/SEC
0.24			
10:00am			
TOTAL TRANSACTION FOR EACH 1/2 HR			
1	PO Box Overflow	1.19	1.11
2	(1) Book of stamps	0.80	0.38
3	(5) .02 cent stamps	0.80	0.38
4	Hold Mail	1.19	1.11
5	Express Mail Pickup	1.19	1.11
6	(2) Books of stamps	1.20	1.12
7	Hold Mail	1.19	1.11
8	Priority Mail Package over 13 oz with postage affix(stamps) (2) sheet/panes of 27 cent stamps - (5) post cards	5.45	5.27
9	International Express Mail	3.61	3.36
10	(5) Book of stamps	3.00	3.00
TIME EARNED FOR THIS 1/2 PERIOD		19.22	19.13
SOFT TIME EARNED			0.00
TIME ROLLEROVER TO NEXT 1/2 HR			23.36

Earned		TIME FACTOR	
UNITS	MINS/SEC	UNITS	MINS/SEC
0.27			
10:00am			
TOTAL TRANSACTION FOR EACH 1/2 HR			
1	PO Box Overflow	0.00	0.00
2	(1) Book of stamps	0.60	0.36
3	(5) .02 cent stamps	0.60	0.36
4	Hold Mail	0.00	0.00
5	Express Mail Pickup	1.19	1.11
6	(2) Books of stamps	0.60	0.36
7	Hold Mail	0.00	0.00
8	Priority Mail Package over 13 oz with postage affix(stamps) (2) sheet/panes of 27 cent stamps - (5) post cards	1.20	1.12
9	International Express Mail	3.61	3.36
10	(5) Book of stamps	0.60	0.36
TIME EARNED FOR THIS 1/2 PERIOD		8.40	8.24
SOFT TIME EARNED			0.00
TIME ROLLEROVER TO NEXT 1/2 HR			24.50

TOTAL Earned for 1/2 period: **1.35**  
 TOTAL Actual for 1/2 period: **1.55**  
 TOTAL SOFT TIME EARNED: **0.00**  
 TOTAL TIME ROLLEROVER TO NEXT 1/2 HR: **47.22**

NAME: SSA CLEVER, M

NAME: SSA CLEVER, M

NAME: SSA CLEVER, M

Wrong Way of doing Business

Correct Way of doing Business

Wrong Way of doing Business

Earned		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC
TOTAL TRANSACTION FOR EACH 1/2 HR			
1	Un-number Parcel	0.00	0.00
2	(6) Book of stamps	0.80	0.36
3	(6) 04 cent stamps	0.80	0.36
4	PO BOX OVERFLOW	0.00	0.00
5	Express Mail Pickup	1.18	1.11
6	(4) Books of stamps	0.80	0.36
7	PO BOX OVERFLOW	0.00	0.00
8	(3) sheets/pieces of 27 cent stamps	0.80	0.36
9	International Express Mail	3.61	3.36
10	(3) Book of stamps	0.80	0.36
11	HOLD MAIL	0.00	0.00
TIME EARNED FOR THIS 1/2 PERIOD		7.90	7.48
ROLLOVER FROM 10:00am		24.30	
SOFT TIME EARNED		0.00	
TIME ROLLEROVER TO NEXT 1/2 HR		32.38	

Earned		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC
TOTAL TRANSACTION FOR EACH 1/2 HR			
1	Un-number Parcel	1.18	1.11
2	(9) Book of stamps	3.00	3.00
3	(6) 04 cent stamps	0.80	0.36
4	PO BOX OVERFLOW	1.18	1.11
5	Express Mail Pickup	1.18	1.11
6	(4) Books of stamps	2.40	2.24
7	PO BOX OVERFLOW	1.18	1.11
8	(3) sheets/pieces of 27 cent stamps	1.80	1.48
9	International Express Mail	3.61	3.36
10	(3) Book of stamps	1.80	1.48
11	HOLD MAIL	1.18	1.11
TIME EARNED FOR THIS 1/2 PERIOD		19.16	18.09
ROLLOVER FROM 10:00am		29.36	
SOFT TIME EARNED		45.00	
TIME ROLLEROVER TO NEXT 1/2 HR		34.5	

Earned		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC
TOTAL TRANSACTION FOR EACH 1/2 HR			
1*	(2) USPS PASSPORT ACCEPTANCE FEES	24.00	24.00
2*	(2) PASSPORT PHOTO SERVICES	8.00	8.00
3	T-6 LOGS OFF		
TIME EARNED FOR THIS 1/2 PERIOD		32.00	32.00
ROLLOVER FROM 10:00am		0.00	
SOFT TIME EARNED		0.00	
TIME ROLLEROVER TO NEXT 1/2 HR		32.00	

TOTAL Earned for 1/2 period SSA 2.45

TOTAL Earned for 1/2 period SSA 3

0.53

NAME: SSA CLERK Box Section Clerk

NAME: SSA CLERK

NAME: SSA CLERK

Wrong Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1	6 month PO Box and Caller Fee	2.80	2.48		
2	12 month PO Box and Caller Fee	2.79	2.47		
3	12 month PO Box and Caller Fee	2.79	2.47		
4	12 month PO Box and Caller Fee	2.79	2.47		
5	6 month PO Box and Caller Fee	2.80	2.48		
6	Cash Remitted (Advance)	5.09	5.05		
	End of Clerk DAY				
11:00 AM		TOTAL TRANSACTION FOR THIS 1/2 PERIOD		19.06	19.03
Earned 0.63		SOFT TIME EARNED		0.00	
		TIME ROLLEROVER TO NEXT 1/2 HR		0.00	

Correct Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1	(5) 02 cent stamps	0.90	0.36		
2	(3) BOOK OF STAMPS	1.80	1.48		
3	PO BOX OVERFLOW	1.18	1.11		
4	(4) FLAT RATE PRIORITY BOXES /W DEL - (3) COILS OF Stamps	8.80	8.48		
5	International Express Mail	3.81	3.38		
11:00am		TOTAL TRANSACTION FOR THIS 1/2 PERIOD		16.00	16.00
Earned 0.53		ROLLEROVER FROM 10:30AM		3.45	
		SOFT TIME EARNED		0.00	
		TIME ROLLEROVER TO NEXT 1/2 HR		19.45	

Wrong Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1	(5) 02 cent stamps	0.60	0.36		
2	(3) BOOK OF STAMPS	0.60	0.36		
3	PO BOX OVERFLOW	0	0.00		
4	(4) FLAT RATE PRIORITY BOXES /W DEL - (3) COILS OF Stamps	7.60	7.36		
5	International Express Mail	3.61	3.36		
11:30am		TOTAL TRANSACTION FOR THIS 1/2 PERIOD		12.41	12.24
Earned 0.21		ROLLEROVER FROM 10:30AM		32.58	
		SOFT TIME EARNED		15.00	
		TIME ROLLEROVER TO NEXT 1/2 HR		0.92	

TOTAL  
 Earned for 1/2 period  
 2.08

SSA  
 Actual for 1/2 period

SSA

↓ -0.92







NAME SSA CLEEK #1

NAME SSA CLEEK #2

Earned  
0.40

Wrong Way of doing Business

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	UNITS	MINS/SEC
1	3 BOOKS OF STAMPS	0.60	0.36	
2	CUSTOMER WANTS TO RESUME MAIL DELIVERY	0.00	0	
3	CUSTOMER WANTS 65.02 CENT STAMPS	0.60	0.36	
4	CUSTOMER WANTS TO PICK-UP UN-ANUM PARCEL	0.00	0	
5	MONEY ORDER TRANSACTION OF \$ 500.00	1.13	1.08	
6	COD PICKUP	5.30	5.18	
7	5 BOOKS OF STAMP	0.60	0.36	
8	CUSTOMER BROUGHT IN PRIORITY BOX WITH STAMPS ON THE PACKAGE (over 13 oz pkg)	0.00	0	
9	PARCEL POST WITH INS AND DEL CONF	2.75	2.45	
10	2 BOOK OF STAMPS	0.60	0.36	
11	1 BOOK OF STAMPS	0.60	0.36	
12	PO BOX OVERFLOW	0.00	0	
TIME EARNED FOR THIS 1/2 PERIOD		12.18	12.11	
ROLLOVER FROM 11:30AM		12.20		
SOFT TIME EARNED		0.00		
TIME ROLLOVER TO NEXT 1/2 HR		24.31		

Earned  
0.77

Correct Way of doing Business

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	UNITS	MINS/SEC
1	3 BOOKS OF STAMPS	1.80	1.44	
2	CUSTOMER WANTS TO RESUME MAIL DELIVERY	1.19	1.11	
3	CUSTOMER WANTS 65.02 CENT STAMPS	2.40	2.24	
4	CUSTOMER WANTS TO PICK-UP UN-ANUM PARCEL	1.19	1.11	
5	MONEY ORDER TRANSACTION OF \$ 500.00	1.13	1.08	
6	COD PICKUP	5.30	5.18	
7	5 BOOKS OF STAMP	3.00	3.00	
8	CUSTOMER BROUGHT IN PRIORITY BOX WITH STAMPS ON THE PACKAGE (over 13 oz pkg)	1.25	1.15	
9	PARCEL POST WITH INS AND DEL CONF	2.75	2.45	
10	2 BOOK OF STAMPS	1.20	1.12	
11	1 BOOK OF STAMPS	0.60	0.36	
12	PO BOX OVERFLOW	1.19	1.11	
TIME EARNED FOR THIS 1/2 PERIOD		23.00	23.00	
ROLLOVER FROM 11:30AM		1.46		
SOFT TIME EARNED		0.00		
TIME ROLLOVER TO NEXT 1/2 HR		24.46		

TOTAL

TOTAL

Earned for 1/2 period  
1.17

Actual for 1/2 period  
2

SSA

↑ -0.83 ↓

NAME: SSA CLERK I

NAME: SSA CLERK I

NAME: SSA CLERK I

Wrong Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1*	12.00	(1) USPS PASSPORT ACCEPTANCE FEES	12.00	12.00	12.00
2*	8.00	(2) PASSPORT PHOTO SERVICES	8.00	8.00	8.00
3		F-3 LOGS OFF			
Earned		1:30PM		20.00	
1.17				TIME EARNED FOR THIS 1/2 PERIOD	
				ROLLOVER FROM 10:30PM	
				SOFT TIME EARNED	
				15.00	
				TIME ROLLER OVER TO NEXT 1/2 HR	
				7.00	

Correct Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1	1.19	EXPRESS MAIL PICKUP	1.19	1.19	1.19
2	2.52	GLOBAL PM SMALL	2.52	2.52	2.52
3	3.13	MEDIA MAIL - (1) BOOK OF STAMPS - CERTIFIED LETTER WIRE RETURN RECEIPT	3.13	3.08	3.08
4	5.39	NON-REVENUE PICKUP - (100) .02 CENT STAMPS	5.39	5.22	5.22
5	0.60	STAMPS - (2) COILS (STAMPS)	0.60	0.36	0.36
6	1.19	(1) .02 CENT STAMPS	1.19	1.11	1.11
7	1.72	UN-NUMBER PARCEL	1.72	1.72	1.72
8	1.19	(2) BOOK OF STAMPS PO BOX OVERFLOW	1.19	1.11	1.11
Earned		1:30pm		16.21	
0.55				TIME EARNED FOR THIS 1/2 PERIOD	
				ROLLOVER FROM 1:00PM	
				SOFT TIME EARNED	
				3.45	
				TIME ROLLER OVER TO NEXT 1/2 HR	
				41.34	

Wrong Way of doing Business		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
UNITS	MIN/SEC	UNITS	MIN/SEC	UNITS	MIN/SEC
1	1.19	EXPRESS MAIL PICKUP	1.19	1.19	1.19
2	2.52	GLOBAL PM SMALL	2.52	2.55	2.55
3	3.13	MEDIA MAIL - (1) BOOK OF STAMPS - CERTIFIED LETTER WIRE RETURN RECEIPT	3.13	3.08	3.08
4	1.20	NON-REVENUE PICKUP - (100) .02 CENT STAMPS	1.20	1.12	1.12
5	0.60	STAMPS - (2) COILS (STAMPS)	0.60	0.36	0.36
6	0.00	(1) .02 CENT STAMPS	0.00	0	0
7	0.60	UN-NUMBER PARCEL	0.60	0.56	0.56
8	0.00	(2) BOOK OF STAMPS PO BOX OVERFLOW	0.00	0	0
Earned		1:30PM		9.38	
0.31				TIME EARNED FOR THIS 1/2 PERIOD	
				3.64	
				ROLLOVER FROM 1:00PM	
				SOFT TIME EARNED	
				24.31	
				TIME ROLLER OVER TO NEXT 1/2 HR	
				34.05	

TOTAL 2.03

TOTAL 3.03

TOTAL 0.97

Earned		0.31	
WYOMIA Way of doing Business			
TOTAL TRANSACTION FOR EACH 1/2 HR			
2:00pm	TIME FACTOR	UNITS	MIN/SEC
1	(2) BOOKS OF STAMPS - (9) STAMPS - (1) PRIORITY PKG	2.45	2.27
2	(1) BOOK OF STAMPS - 2 SHEETS OF .02 CENT STAMPS	1.28	1.12
3	PACKAGING PRODUCT SALES - HOLD MAIL - DOMESTIC MO	1.87	1.82
4	(2) FLAT RATE PRIORITY BOXES IN DEL. (2) COILS OF STAMPS	4.10	4.02
5	Hold Mail	0.00	0.00
TIME EARNED FOR THIS 1/2 PERIOD		9.62	9.27
ROLLOVER FROM 1:30PM		3.00	3.00
SOFT TIME EARNED		3.00	3.00
TIME ROLLEROVER TO NEXT 1/2 HR		43.48	

TOTAL Earned for 1/2 period SSA 1.66

TOTAL Accrued for 1/2 period SSA 3

1.34

Earned		0.95	
Carnet Way of doing Business			
TOTAL TRANSACTION FOR EACH 1/2 HR			
2:00pm	TIME FACTOR	UNITS	MIN/SEC
1	(2) BOOKS OF STAMPS - (9) STAMPS - (1) PRIORITY PKG	3.25	3.03
2	(1) BOOK OF STAMPS - 2 SHEETS OF .02 CENT STAMPS	1.89	1.48
3	PACKAGING PRODUCT SALES - HOLD MAIL - DOMESTIC MO	3.08	3.03
4	(2) FLAT RATE PRIORITY BOXES IN DEL. (2) COILS OF STAMPS	4.70	4.42
5	Hold Mail	1.18	1.11
TIME EARNED FOR THIS 1/2 PERIOD		13.80	13.48
ROLLOVER FROM 1:30PM		41.32	41.32
SOFT TIME EARNED		41.32	41.32
TIME ROLLEROVER TO NEXT 1/2 HR		10.22	

Earned		0.40	
WRONG Way of doing Business			
TOTAL TRANSACTION FOR EACH 1/2 HR			
2:00PM	TIME FACTOR	UNITS	MIN/SEC
1	(1) USPS PASSPORT ACCEPTANCE FEES	12.00	12.00
2	T-8 LOGS OFF	0.00	0.00
TIME EARNED FOR THIS 1/2 PERIOD		12.00	12.00
ROLLOVER FROM 1:30PM		7.00	7.00
SOFT TIME EARNED		6.00	6.00
TIME ROLLEROVER TO NEXT 1/2 HR		19.00	

NAME: [REDACTED]

NAME: SSA CLERK

NAME: SSA CLERK

Eamed		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
2:30pm	0.40	UNITS	MIN:SEC	UNITS	MIN:SEC
1	(1) USPS PASSPORT ACCEPTANCE FEES	12.00	12.00		
2	1-8 LOGS OFF	0.00	0.00		
TIME EARNED FOR THIS 1/2 PERIOD: 12.00					
ROLLOVER FROM 2:00PM: 19.00					
SOFT TIME EARNED: 0.00					
TIME ROLLEROVER TO NEXT 1/2 HR: 31.00					

Eamed		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
2:30pm	0.38	UNITS	MIN:SEC	UNITS	MIN:SEC
1	(3) packages of Media Mail	3.15	3.09		
2	(2) colls of 42 - (1) colls of 27 and (3) Books of Stamps	3.50	3.35		
3	(22) 02 cent stamps Library Mail	2.19	2.11		
4	NON-Revenue Pickup	1.19	1.11		
5	Airmail M-Bag - 1st class Parcelw/ins - Non-revenue Pickup	7.76	7.45		
TIME EARNED FOR THIS 1/2 PERIOD: 17.89					
ROLLOVER FROM 2:00PM: 19.72					
SOFT TIME EARNED: 0.00					
TIME ROLLEROVER TO NEXT 1/2 HR: 28.15					

Eamed		TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR	
2:30pm	0.94	UNITS	MIN:SEC	UNITS	MIN:SEC
1	(3) packages of Media Mail	3.15	3.09		
2	(2) colls of 42 - (1) colls of 27 and (3) Books of Stamps	1.80	1.48		
3	(22) 02 cent stamps Library Mail	1.69	1.35		
4	NON-Revenue Pickup	0.00	0.00		
5	Airmail M-Bag - 1st class Parcelw/ins - Non-revenue Pickup	6.57	6.34		
TIME EARNED FOR THIS 1/2 PERIOD: 13.11					
ROLLOVER FROM 2:00PM: 15.46					
SOFT TIME EARNED: 15.00					
TIME ROLLEROVER TO NEXT 1/2 HR: 11.57					

TOTAL  
Eamed for 1/2 period: 1.92

SSA  
Arbitral for 1/2 period: 3

SSA

1.92

NAME SSA CLEEK #1

NAME SSA CLEEK #2

Earned  
0.24

Wrong Way of doing Business

Earned  
0.48

Correct Way of doing Business

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR
3:00pm	UNITS	MIN/SEC
1 PO Box Overflow	0.00	0.00
2 (2) Book of stamps	0.60	0.36
3 (5) .02 cent stamps	0.60	0.36
4 Hold Mail	0.00	0.00
5 Express Mail Pickup	1.19	1.11
6 (2) Books of stamps	0.60	0.36
7 Hold Mail	0.00	0.00
8 Priority Mail Package over 13 oz with postage affix(stamps)	0.00	0.00
9 International Express Mail	3.61	3.36
10 (3) Book of stamps	0.60	0.36
TIME EARNED FOR THIS 1/2 PERIOD		7.20
ROLLOVER FROM 2:30PM		11.52
SOFT TIME EARNED		0.00
TIME ROLLOVER TO NEXT 1/2 HR		19.04

TOTAL TRANSACTION FOR EACH 1/2 HR		TIME FACTOR
3:00pm	UNITS	MIN/SEC
1 PO Box Overflow	1.19	1.11
2 (2) Book of stamps	1.20	1.12
3 (5) .02 cent stamps	0.60	0.36
4 Hold Mail	1.19	1.11
5 Express Mail Pickup	1.19	1.11
6 (2) Books of stamps	1.20	1.12
7 Hold Mail	1.19	1.11
8 Priority Mail Package over 13 oz with postage affix(stamps)	1.25	1.15
9 International Express Mail	3.61	3.36
10 (3) Book of stamps	1.80	1.48
TIME EARNED FOR THIS 1/2 PERIOD		14.42
ROLLOVER FROM 2:30PM		28.15
SOFT TIME EARNED		0.00
TIME ROLLOVER TO NEXT 1/2 HR		42.40

TOTAL

TOTAL

Earned for 1/2 period  
0.71  
SSA

Actual for 1/2 period  
2  
SSA

↑ -1.29

NAME: SSA CLERK #

NAME: SSA CLERK #

NAME: SSA CLERK #

Wrong Way of doing Business

3:30pm

TOTAL TRANSACTION FOR EACH 1/2 HR		UNITS	TIME FACTOR
			MIN/SEC
1	Passport PHOTO	4.00	4.00
2	Cash Remitted (Advance)	5.09	5.05
3	End of Clerk DAY	0.00	0.00
TOTAL		9.09	9.05

TIME EARNED FOR THIS 1/2 PERIOD: 9.09

ROLL-OVER FROM 2:30PM: 31.00

SOFT TIME EARNED: 0.00

TIME ROLL-OVER TO NEXT 1/2 HR: 0.00

Correct Way of doing Business

3:20pm

TOTAL TRANSACTION FOR EACH 1/2 HR		UNITS	TIME FACTOR
			MIN/SEC
1	Un-number Parcel	1.18	1.11
2	(4) Book of stamps	2.40	2.24
3	(5) .04 cent stamps	0.80	0.36
4	PO BOX OVERFLOW	1.18	1.11
5	Express Mail Pickup	1.18	1.11
6	(2) Books of stamps	1.20	1.12
7	PO BOX OVERFLOW	1.18	1.11
8	(2) sheets/panes of 27 cent stamps	1.20	1.12
9	International Express Mail	3.61	3.36
10	(2) Book of stamps	1.80	1.48
11	HOLD MAIL	1.19	1.11
TOTAL		16.76	16.45

TIME EARNED FOR THIS 1/2 PERIOD: 16.76

ROLL-OVER FROM 3:00PM: 42.40

SOFT TIME EARNED: 15.00

TIME ROLL-OVER TO NEXT 1/2 HR: 14.25

Wrong Way of doing Business

3:30pm

TOTAL TRANSACTION FOR EACH 1/2 HR		UNITS	TIME FACTOR
			MIN/SEC
1	Un-number Parcel	0.80	0.80
2	(4) Book of stamps	0.80	0.36
3	(5) .04 cent stamps	0.80	0.36
4	PO BOX OVERFLOW	0.00	0.00
5	Express Mail Pickup	1.19	1.11
6	(2) Books of stamps	0.80	0.36
7	PO BOX OVERFLOW	0.00	0.00
8	(2) sheets/panes of 27 cent stamps	0.80	0.36
9	International Express Mail	3.61	3.36
10	(3) Book of stamps	0.80	0.36
11	HOLD MAIL	0.00	0.00
TOTAL		7.60	7.48

TIME EARNED FOR THIS 1/2 PERIOD: 7.60

ROLL-OVER FROM 3:00PM: 19.04

SOFT TIME EARNED: 6.00

TIME ROLL-OVER TO NEXT 1/2 HR: 26.52

TOTAL Earned for 1/2 period: 1.60

TOTAL Earned for 1/2 period: SSA

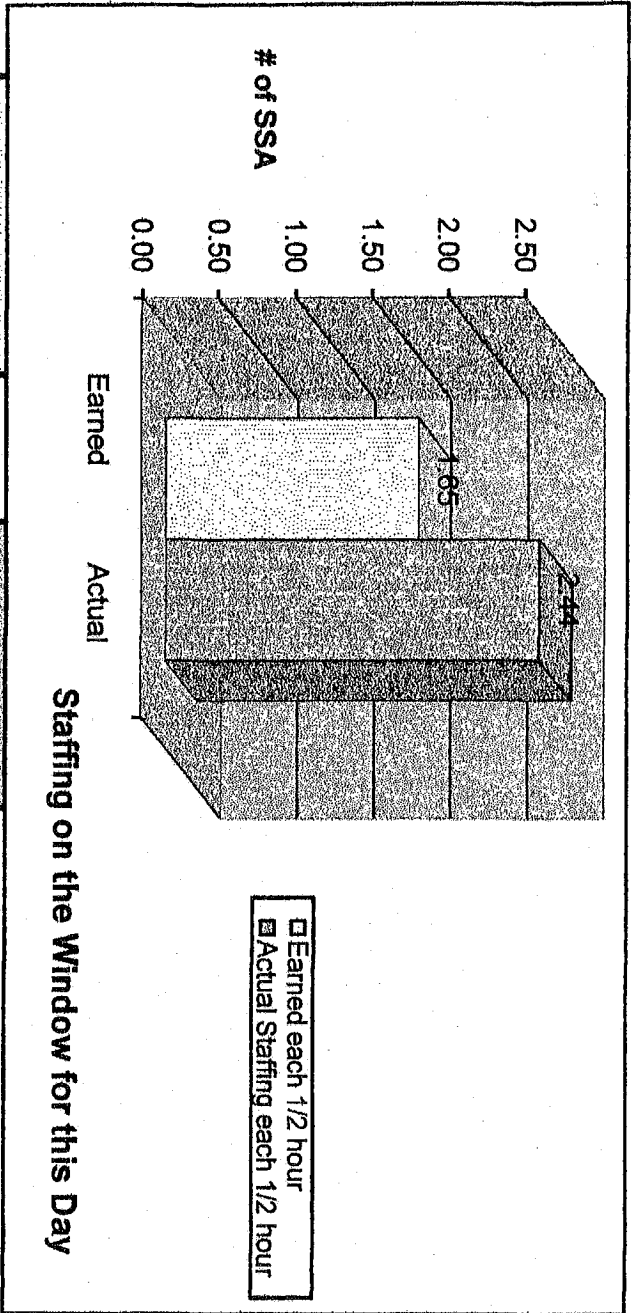
TOTAL Earned for 1/2 period: SSA

1.60









Earned for 1/2 period	Actual for 1/2 period
1.65	2.44
↑ 0.79	

Chart