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UNITED STATES POSTAL SERVICE  
475 L'Enfant Plaza, S.W.  
Washington, DC 20250

February 28, 1984

Mr. Moe Biller  
President  
American Postal Workers  
Union, AFL-CIO  
817 14th Street, N.W.  
Washington, D.C. 20005-3399

Dear Mr. Biller:

This is in reference to the Mail Processing Work Assignment Guidelines (R.I. 399) issued February 16, 1979.

The following revisions are to be incorporated into this document:

1. In Operations 110-129 the words "opening and traying" will be added to the operation description. This description change accurately reflects the work currently being performed.
2. Item 3 in Operations 110-129 will be revised as follows:

\*Dumping sacks, pouches, or containers. Cull/segregate mail by type/characteristics and make basic local/out-of-town splits to trays, hampers, gurneys, conveyors, nutting trucks, or other containers.

This change reflects that, in operations where culling is not an integral part of the distribution function, the primary craft for assignment of this work is mail handler.

3. Operations 140-149 will be added to reflect Multi-Position Flat Sorting Machine distribution. The primary craft for the machine distribution of all classes of flats will be identified as clerk.

4. Item 3 in Operations 180-189 will be revised as follows:

\*Dumping sacks, pouches, or containers. Cull/segregate mail by type/characteristics and make basic local/out-of-town splits to trays, hampers, gurneys, conveyors, nutting trucks, or other containers.

This represents the same type of change as identified above in Operations 110-129.

If you have any questions regarding the foregoing material, please contact John Mularski of my staff at 245-4729.

Sincerely,



James C. Gildea  
Assistant Postmaster General  
Labor Relations Department