

USPS-10

July 16, 1978

INFORMAL DRAFT FOR REVIEW OF THE PARTIES

In implementing these work performance assignments to primary crafts, the following guidelines should be used:

In order for a work performance component to be assigned to a primary craft there must be four (4) or more hours of continuous work on that assignment.

In Bulk Mail Centers, where the tasks of transporting empty equipment and mail, as well as other ancillary articles, are an integral part of the distribution function and cannot be separated, the entire operation is a function of the primary craft performing the distribution.

BULK MAIL CENTERS

<u>Task</u>	<u>Work Performance</u>	<u>Primary Craft</u>
<u>Inbound Docks</u>		
	1. Unload Vehicles	Mail Handler
	2. Stage & transport pallets	Mail Handler
	3. Dumping hampers	Mail Handler
	4. Culling	Mail Handler
	5. Minor on-site repairs	Mail Handler
	6. Vehicle record keeping	Clerk
	7. Weigh & Acceptance	Clerk

Outbound Docks

- |                             |              |
|-----------------------------|--------------|
| 1. Load Vehicles            | Mail Handler |
| 2. Culling                  | Mail Handler |
| 3. Roller table separations | Mail Handler |

<u>Task</u>	<u>Work Performance</u>	<u>Primary Craft</u>
	4. Tend missent/malfunction chutes	Mail Handler
	5. Stage & transport containers	Mail Handler
	6. Vehicle record keeping	Clerk

Primary Parcel

Sorting

1. Facing & keying	Clerk
2. Culling at parcel induction stations	Clerk
3. Minor on-site repairs/ bag damage	Clerk
4. Sort foreign mail	Clerk

Secondary Parcel

Sorting

1. Facing & keying	Clerk
2. Culling for minor on-site repairs	Clerk
3. Distribution of parcels to sacks	Clerk
4. Container loader tending	Mail Handler
5. Obtaining & moving empty equipment	Mail Handler

Sack Sorting, Rewrap, IPPs & Non-Zip Coding

1. Sack sorting keying	Mail Handler
2. Culling and on-site repairs	Mail Handler
3. Tend missent/malfunction chutes	Mail Handler

<u>Task</u>	<u>Work Performance</u>	<u>Primary Craft</u>
	4. Rewrap	Mail Handler
	5. Zip coding unzipped mail	Clerk
	6. Dumping hampers, sacks pallets	MailHandler
	7. Culling of irregular parcels	Mail Handler
	8. Sorting of irregular parcels	Clerk
	9. Empty equipment handling	Mail Handler
	10. Transport sacks/containers	Mail Handler

Sack Shakeout, Container Dumping

1. Sack shakeout	Mail Handler
2. Container dumping	Mail Handler
3. Culling for non-machineable mail & damaged parcels	Mail Handler
4. Empty sack processing	Mail Handler

Loose in the Mails

1. Sort, match and record keeping	Clerk
2. Collect and transport Culling and	Mail Handler
3. Trash screening	Mail Handler

NMO

1. NMO sorting	Mail Handler
2. Transporting containers and empty equipment	Mail Handler