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UNITED STATES POSTAL SERVICE 475 L'Enfant Plaza, SW Washington, DC 20260

## FEB 2 9 1984

Mr. James Connors Assistant Director Clerk Craft Division American Postal Workers Union, AFL-CIO 817 - 14th Street, N.W. Washington, D.C. 20005-3399

> Re: Class Action Memphis, TN 38101 H1C-3F-C 27044

Dear Mr. Connors:

On February 3, 1984, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

This grievance involves the disposition of copies of cancelled letters of warning.

During our discussion, we agreed to resolve this case based on our mutual understanding that copies of cancelled letters of warning are removed from Official Personnel Folders and these letters cannot be used in subsequent disciplinary actions.

Please sign and return the enclosed copy of this decision as your acknowledgment of agreement to resolve this case.

Sincerely,

Margaret H. Oliver Labor Relations Department

James Connors

Assistant Director Clerk Craft Division American Postal Workers Union, AFL-CIO