

Using the AFL-CIO "Working Families Toolkit" to Download or Customize Fliers

- 1) Go to <http://www.aflcio.org/issues/legislativealert/toolkit/> (or go to www.aflcio.org and search for "working families toolkit")
- 2) Under "Resources for Leaders," select "**Customize Fliers**" [which will take you to a Login page]
- 3) If you're not already registered, at Login page, choose "**New User Registration**" to set up a free account. Requirements to register:
 - You must be a union members
 - You must have an e-mail address
 - You must make up a password when you register
- 5) Once you have an account, sign in at the Login page by entering your e-mail address and password. This will take you to a page of leaflets & fliers on various issues:
 - To see a flier in full size, click on the image of the flier or on **View PDF***
 - To customize a flier (add your union's name, logo, photos, etc.) click on **Customize It** and follow instructions. After you customize a flier, a .pdf file of the flier will be sent to your e-mail address as an attachment. Then you can open the file and print it out.
 - Explore other materials available by clicking on categories listed on left-hand side of the page.

***Note: You need Adobe Acrobat Reader to open, view, and print leaflets and fliers from this site. This is free software—if your computer doesn't have it already, you can download it at <http://www.adobe.com/products/acrobat/readstep2.html>**