

REQUEST FOR INFORMATION-JANITORIAL SERVICES

To: All Potential Suppliers

**Re: Request for Information-Reference 2DPSCC06JanitorialServices
Product/Service Classification (PSC) code: Z-Maintenance, Repair and
Alteration of real property**

The United States Postal Service is seeking information from suppliers with capabilities to implement and manage Janitorial Services in U. S. Postal Service facilities for as many as 48 states (does not include Hawaii or Alaska). The INITIAL need will be for custodial services in the states of Illinois, California, and Texas, although near future needs for custodial services could include as many as 2,500 postal facilities or more in the 48 states. Distant future needs may include additional locations for cleaning, landscape, snow removal and misc. building services. This is not a prequalification and may or may not result in a solicitation.

Suppliers interested should provide information on their capabilities on each service separately (custodial, landscape, snow, misc. building services) since the IMMEDIATE need is for custodial services and since the various categories could be divided for separate handling. Include the following capabilities in your response:

- Capability to do very large contracts
- Demonstrative capability of possessing strong services industry knowledge, particularly related to the factors impacting these services
- Programs for reducing costs/improving efficiencies
- Program management capabilities
- Capability of electronic reports
- Capability of transitioning many single contracts into larger ones
- Service support/problem solving capabilities
- Website capabilities for monthly reports and service status
- Ideas, concepts and approaches for these services

Response

Interested suppliers should provide detailed information about their capability to perform as described above. Suppliers are to identify if they are able to provide service to all states listed. If not, supplier should identify states, portions of states, or areas they can service or are interested in. Responses to the RFI are due March 31, 2006. Provide TWO copies of your response.

Points of Contact

Dorothy S. Kelbus, Purchasing & Supply Management Specialist; Phone 312) 424-2450; FAX (312) 424-3170 or via email as follows: Dorothy.S.Kelbus@usps.gov

