

U.S. POSTAL SERVICE
ANNUAL STANDARD REQUIREMENT - TRAVELING OPERATING ROUTES

BUILDING		CITY			STATE	
AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY	OPERATING DAYS PER YEAR	QUANTITY	WORKHRS PER INSP	ANNUAL WORKHOURS (a x b x c x d)
		(a)	(b)	(c)	(d)	(e)
1	A/C PACKAGE UNITS - SPECIAL	TWO (2) TIMES PER DAY			.05	
2	AIRHANDLERS (Manual start/stop only)				.05	
3	HEATING BOILERS (hot water or low pressure steam)				.25	
4	COOLING TOWER (Over 500 tons)				.10	
5	REFRIGERATION EQUIPMENT (Small central chillers)				.10	
6						
7						
8						
9						
SUMMARY		10. TOTAL ANNUAL WORKHOURS (Col. e)	11. MINOR ADJUSTMENT (10% of ITEM 10)	12. ANNUAL TRAVEL TIME	13. TOTAL WORKHOURS (Items 10, 11 & 12)	
AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT		FRE-QUENCY	OPERATING DAYS PER YEAR	QUANTITY	WORKHRS PER INSP	ANNUAL WORKHOURS (a x b x c x d)
		(a)	(b)	(c)	(d)	(e)
14	COMPRESSED AIR SYSTEM (For building systems)	ONE (1) TIME PER DAY			.05	
15	STEAM CONDENSATE RETURN SYSTEMS				.05	
16	CENTRAL DRINKING WATER SYSTEMS				.06	
17	COOLING TOWERS (Up to 500 tons)				.10	
18	HOT WATER SYSTEMS				.05	
19	HYDRO-PNEUMATIC SYSTEM (Including fire protection systems)				.08	
20	PUMPS (Remote from other equipment)				.03	
21	PRESSURE REDUCING AND REGULATING STATIONS - STEAM AND WATER				.02	
22	SECONDARY WATER SYSTEM (Heating and cooling)				.03	
23	SEWAGE EJECTOR				.05	
24						
25						
26						
27						
SUMMARY		28. TOTAL ANNUAL WORKHOURS (Col. e)	29. MINOR ADJUSTMENT (10% of ITEM 28)	30. ANNUAL TRAVEL TIME	31. TOTAL WORKHOURS (Items 28, 29 & 30)	

AIRCONDITIONING, HEATING, VENTILATING AND PLUMBING EQUIPMENT			FRE-QUENCY	OPERATING WEEKS PER YEAR	QUANTITY	WORKHRS PER INSP	ANNUAL WORKHOURS (a x b x c x d)
			(a)	(b)	(c)	(d)	(e)
32	PACKAGE UNITS-COMFORT COOLING		ONE (1) TIME PER WEEK			.03	
33	CONDENSORS (Air cooled or evaporative)					.04	
34	FANS (Centrifugal Over 15 H.P.)					.03	
35	FANS PROPELLOR (24 inches or larger)					.03	
36	SUMP PUMPS					.05	
37	AIR HANDLERS (Automatic-remote start, stop)					.06	
38	FIRE PUMPS					.40	
39							
SUMMARY		40. TOTAL ANNUAL WORKHOURS (Col. e)	41. MINOR ADJUSTMENT (10% of ITEM 40)	42. ANNUAL TRAVEL TIME	43. TOTAL WORKHOURS (Items 40, 41 & 42)		
ELEVATOR - EQUIPMENT							
			(a)	(b)	(c)	(d)	(e)
44	ELEVATOR MACHINE ROOM	6 to 8 Cars	ONE (1) TIME PER WEEK			1.0	
45		4 to 5 Cars				.65	
46		2 to 3 Cars				.40	
47		Single Car				.25	
48							
SUMMARY		49. TOTAL ANNUAL WORKHOURS (Col. e)	50. MINOR ADJUSTMENT (10% of ITEM 49)	51. ANNUAL TRAVEL TIME	52. TOTAL WORKHOURS (Items 49, 50 & 51)		
ELECTRICAL SYSTEMS							
			(a)	(b)	(c)	(d)	(e)
53	BATTERY SYSTEMS (Volts)	24	ONE (1) TIME PER WEEK			.08	
54		48				.16	
55		120				.33	
56	MAIN CUBICLE ROOMS					.08	
57	TRANSFORMER VAULTS					.06	
58	SWITCHBOARD ROOMS (Power)					.05	
59							
SUMMARY		60. TOTAL ANNUAL WORKHOURS (Col. e)	61. MINOR ADJUSTMENT (10% of ITEM 60)	62. ANNUAL TRAVEL TIME	63. TOTAL WORKHOURS (Items 60, 61 & 62)		
MISCELLANEOUS EQUIPMENT							
			(a)	(b)	(c)	(d)	(e)
64	PORTABLE FIRE EXTINGUISHERS		1/mo				
65	EMERGENCY LIGHTS		1/mo				
66							
SUMMARY		67. TOTAL ANNUAL WORKHOURS (Col. e)	68. MINOR ADJUSTMENT (10% of ITEM 67)	69. ANNUAL TRAVEL TIME	70. TOTAL WORKHOURS (Items 67, 68 & 69)		
71. GRAND TOTAL (Items 13 + 31 + 43 + 52 + 63 + 70)			72. PREPARED BY				
			DATE		SIGNATURE		

U.S. POSTAL SERVICE ANNUAL STANDARD WORKHOUR REQUIREMENT - STATIONARY OPERATING ROUTES							PAGE NO. 1	NO. OF PAGES 1	
BUILDING				CITY		STATE			
CENTRAL CHILL WATER PLANT									
UNIT NO. 1	CAPACITY (Tons) 2	TYPE CENTRIFUGAL RECIPROCAL ABSORPTION 3	YEAR-INSTALL-ED 4	NAME OF MANUFACTURER 5	MANUFACTURER'S UNIT DESIGNATION 6	REMARKS 7			
UNIT NO. 8	ANNUAL OPERATING DAYS 9	AVG. NO. SHIFTS PER DAY 10	WORKHOURS PER DAY			ANNUAL WORKHOURS (Col 9 X (11 + 12 + 13)) 14	15. REMARKS		
			START-UP AND SECURE 11	OPERATING CHECKS 12	WATER TREATMENT 13				
							16. TOTAL (Col 14)		
HIGH PRESSURE BOILER PLANT									
UNIT NO. 17	OPERATING PRESSURE 18	CAPACITY Lbs. of steam per hour 19	FUEL TYPE		MANUFACTURER		YEAR INSTALLED		INSPECTION BY 26
			PRI-MARY 20	SECON-DARY 21	BOILER 22	BURNER CONTROL 23	BOILER 24	BURNER CONTROL 25	
UNIT NO. 27	ANNUAL OPERATING DAYS 28	AVG. NO. SHIFTS PER DAY 29	WORKHOURS PER DAY			ANNUAL WORKHOURS (Col 9 X (11 + 12 + 13)) 33	34. REMARKS		
			START-UP AND SECURE 30	OPERATING CHECKS 31	WATER TREATMENT 32				
							35. TOTAL (Col 33)		
36. OTHER EQUIPMENT AND DUTIES IN THE STATIONARY ROUTE AREA (Attach supporting data for workhours)									
37. WORKHOURS FOR CENTRAL CONTROL PANEL									
38. TOTAL ANNUAL STATIONARY ROUTE WORKHOURS (Item 16 + 35 + 36 + 37)									
39. PREPARED BY									
DATE			PRINTED NAME			SIGNATURE			