
Vehicle Operations-Maintenance Assistant—Level 6 (0341-06)

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Function

Conducts the vehicle operations program and maintenance function at a perimeter office where postal-owned vehicles are assigned.

Description of Work

See Handbook EL-201 (P-1), *Standard Position Descriptions*, for the occupation code given above.

Proficiency Requirements**1. General**

Applicants must have demonstrated to a sufficient degree the following skills, abilities, and knowledge to assure adequate performance in the position:

B-4. Ability to work without immediate supervision.

B-5. Ability to perform preventive maintenance.

B-10. Ability to maintain records and prepare reports.

B-19. Ability to instruct.

2. Special

Applicants must have:

- a. Sufficient knowledge of automotive equipment to evaluate commercial repair invoices.
- b. Ability to determine the efficiency of motor vehicle assignments and schedules and develop and recommend improvements.